



Agenda Date: 5/8/2007
Agenda Placement: 6H

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Michael Stoltz for Robert Peterson - Director
Public Works
REPORT BY: Jane Slattery, Engineering Assistant , 259-8372
SUBJECT: Hall of Justice Re-Carpet Project - Notice of Completion

RECOMMENDATION

Director of Public Works requests acceptance of the work as complete and authorization for the Chair to sign and Clerk of the Board to file a Notice of Completion with the Clerk/Recorder for Contract No. PW 07-10, "Hall of Justice Re-Carpet Project".

EXECUTIVE SUMMARY

On February 6, 2007 the Board of Supervisors awarded the contract "Napa County Hall of Justice Re-Carpet", PW 07-10 to Contract Furnishings of Rocklin for its low bid of \$31,170. The work is complete and the Director of Public Works requests approval to file Notice of Completion.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Capital Improvement Program
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	Notice of Completion needs to be filed to complete the project and process final payment to the contractor.
Is the general fund affected?	Yes
Future fiscal impact:	None
Consequences if not approved:	Notice of Completion cannot be filed.

Additional Information: The total project costs are \$42,000. There were no change orders.

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

On February 2, 2007 the Board of Supervisors awarded the re-carpet project to Contract Furnishings of Rocklin for its low bid of \$31,170. Work has been completed and a Notice of Completion needs to be filed.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Helene Franchi