



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 5/5/2020

Agenda Placement: 6V

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Karen Taylor - Director
Human Resources
REPORT BY: Kevin Lemieux, Senior Human Resources Analyst - 253-4000
SUBJECT: Rescinding and Replacing Resolution No. 2020-25

RECOMMENDATION

Director of Human Resources and County Executive Officer request adoption of a resolution rescinding and replacing Resolution No. 2020-25 adopted March 10, 2020 establishing the Staff Assistant I/II - BOS classification series to correct the appropriate Personnel Policies.

EXECUTIVE SUMMARY

On March 10, 2020, the Board of Supervisors approved Resolution No. 2020-25, which established the Staff Assistant I/II - BOS classification series, and cited the incorrect Management Compensation Plan.

FISCAL & STRATEGIC PLAN IMPACT

Is there a Fiscal Impact? No
County Strategic Plan pillar addressed: Effective and Open Government

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

On March 10, 2020, the Board of Supervisors approved Resolution No. 2020-25 which established the Staff Assistant I/II - BOS classification series and incorrectly identified the classes as falling under the Napa County Policy Manual, Part I: Section 37C-3, Management Non-Classified (Other). The amended Resolution includes the proper Management Compensation Plan for these positions, which is Napa County Policy Manual, Part I: Section 37C-4, Confidential.

Therefore, the Director of Human Resources and County Executive Officer request adoption of a resolution rescinding and replacing Resolution No. 2020-25 adopted March 10, 2020 that amended the Departmental Allocation List, the Table and Index of Classes, and Appropriate Personnel Policies.

SUPPORTING DOCUMENTS

A . Resolution

CEO Recommendation: Approve

Reviewed By: Helene Franchi