



A Tradition of Stewardship  
A Commitment to Service

Agenda Date: 5/5/2020

Agenda Placement: 6K

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

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**TO:** Board of Supervisors

**FROM:** Shelli Brobst for Jennifer Yasumoto - Director  
Health & Human Services Administration

**REPORT BY:** Shelli Brobst, Contracts Manager - 253-4720

**SUBJECT:** Authorization to utilize Tobacco Master Settlement Agreement (MSA) funds for One-Time Funding to Solano County for Area Agency on Aging Services for Napa County

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### **RECOMMENDATION**

Director of Health and Human Services requests authorization to utilize Tobacco Master Settlement Agreement funds in the amount of \$108,500 for one-time funding to Solano County to subsidize the Napa/Solano Area Agency on Aging's programs for Napa County for Fiscal Year 2020-2021.

### **EXECUTIVE SUMMARY**

Approval of today's action will allow Napa County to include additional appropriations in the Tobacco Master Settlement Agreement budget unit (10550-00) in Fiscal Year 2020-21. This will allow for one-time funding for Solano County to be applied to Area Agency on Aging (AAoA) agreements for Fiscal Year 2020-2021 with three community-based organizations providing critical AAoA services to Napa County's older adult population.

### **FISCAL & STRATEGIC PLAN IMPACT**

|                                   |  |
|-----------------------------------|--|
| Is there a Fiscal Impact?         | Yes  |
| Is it currently budgeted?         | No   |
| What is the revenue source?       | Tobacco Master Settlement Agreement (MSA) funding  |
| Is it Mandatory or Discretionary? | Discretionary  |
| Discretionary Justification:      | Approval of the requested action is discretionary in that there is no mandate to distribute Master Settlement Agreement funds for specific |

purposes or to these specific entities. This one-time only funding will sustain certain critical Area Agency on Aging services at their Fiscal Year 2019-2020 funding levels.

|   |  |
|---|--|
| Is the general fund affected?           | No   |
| Future fiscal impact:                   | This is one-time only funding in Fiscal Year 2020-2021.  |
| Consequences if not approved:           | If this action is not approved, funding will not be distributed to these entities through the joint Napa/Solano Area Agency on Aging (AAoA), and there will be a reduction to three critical AAoA services for Napa County in Fiscal Year 2020-2021. |
| County Strategic Plan pillar addressed: | Healthy, Safe, and Welcoming Place to Live, Work, and Visit  |
| Additional Information:                 |  |

### **ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

### **BACKGROUND AND DISCUSSION**

Napa County and Solano County are parties to a Joint Exercise of Powers Agreement (JEPA) for the purposes of establishing an Area Agency on Aging (AAoA) serving both counties. The JEPA was entered into in 2018 and the parties jointly operate the AAoA designated by the California Department of Aging (CDA) as Planning and Services Area (PSA) for Napa and Solano counties, referred to as PSA 28. Solano County serves as the administering agency for the joint Napa/Solano AAoA

The JEPA provides that CDA funds shall be divided between the two counties based on each county's percentage of the total population served by the AAoA. Over the past many years, the sharing of funds between the counties has not followed this formula and Napa County has received a higher percentage of CDA funds. In the upcoming Fiscal Year 2020-2021, pursuant to the JEPA, the population percentages are being followed. While Napa County will receive its fair share of the funds, there are three critical AAoA service areas that stand to see a reduction in funding.

Accordingly, staff are recommending one-time only funding be applied to those service contracts in order to sustain them at their Fiscal Year 2019-2020 funding levels. Specifically, staff are recommending a total of \$108,580 in Tobacco Master Settlement Agreement (MSA) funds be transferred to Solano County to be applied to AAoA service contracts for Napa County for the following: 1) Legal Services provided by Bay Area Legal Aid in the amount of \$28,037; 2) Transportation provided by Molly's Angels in the amount of \$9,111; and 3) Information and Assistance/Outreach/Registry/Case Management provided by Collabria Care in the amount of \$71,432. These funds will be used to augment funding for these service contracts for FY 2020-2021. The amounts have been confirmed by Solano County staff who administer the joint Napa/Solano AAoA to ensure funds are properly allocated to various AAoA services within CDA prescribed guidelines.

These three priority AAoA services identified for one-time funding are based upon the recently completed Four-Year Area Plan on Aging for PSA 28 that documents the needs assessment and priorities for the Napa/Solano AAoA. Additionally, staff has had extensive discussion with Solano County staff who administer our joint AAoA, as well as members of the Napa County Commission on Aging, about the most critical AAoA services for Napa

County. All information sources identify the above Title IIIB services as being critical to meeting the needs of our older adult community. By providing this one-time only funding, our community-based organizations will be afforded time to increase their fund-raising capacity in order to supplement and sustain these AAoA services beyond Fiscal Year 2020-2021.

**SUPPORTING DOCUMENTS**

None

CEO Recommendation: Approve

Reviewed By: Ben Guerrieri