



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 5/5/2020

Agenda Placement: 6D

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors

FROM: Shelli Brobst for Jennifer Yasumoto - Director
Health & Human Services Administration

REPORT BY: JoAnn Melgar, Staff Services Analyst II - 707-253-4722

SUBJECT: Amendment No. 6 to Agreement No. 170738B with Mentis, Inc. (Supportive Living Program)

RECOMMENDATION

Director of Health and Human Services requests approval of and authorization for the Chair to sign Amendment No. 6 to Agreement No. 170738B with Mentis, Inc. increasing the amount by \$4,000 for a new annual maximum of \$85,186 commencing in Fiscal Year 2020-2021 and each subsequent renewal thereof and amending the Terms language and Compensation exhibit to provide mental health services for seriously mentally ill adult clients through the Supportive Living Program.

EXECUTIVE SUMMARY

The purpose of today's requested action is to:

1. Increase the annual contract maximum by \$4,000 for a new annual maximum of \$85,186 due to an increased need of Supportive Living Program services for clients in our community;
2. Modify Section 1-Contract Administration subparagraphs 1.4 to change the name of the program manager to the name of the current Deputy Director/Mental Health Division Deputy Director;
3. Incorporate Section 3--Specific Terms and Conditions 3.7 to delegate authority to the Director of Health and Human Services to approve future amendments to Exhibits A and B-4, provided that any such amendment does add a new services to be provided or increase the maximum compensation available under this Agreement; and
4. Replace Exhibit B and all previous versions of Exhibit B with Exhibit B-4 to update service codes and reflect the new contract maximum commencing in Fiscal Year 2020-2021 and each automatic renewal thereof.

Mentis, Inc. is a local vendor.

FISCAL & STRATEGIC PLAN IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Health & Human Services Mental Health Budget Unit 20002-00
Is it Mandatory or Discretionary?	Mandatory
Is the general fund affected?	No
Future fiscal impact:	This Agreement includes a provision for automatic annual renewal. Appropriations have been included in the requested Fiscal Year 2020-2021 budget and future fiscal years will be budgeted accordingly.
Consequences if not approved:	If this amendment is not approved, mentally ill clients who currently have some capacity to maintain independent living situations with this level of supportive services would be at greater risk of becoming homeless and/or require higher and more expensive levels of care.
County Strategic Plan pillar addressed:	Healthy, Safe, and Welcoming Place to Live, Work, and Visit
Additional Information:	

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

Mentis, Inc. provides specialty mental health services to seriously mentally ill Medi-Cal eligible clients of the Health and Human Services Agency (HHS) via the Supportive Living Program (SLP). The SLP is designed to assist seriously mentally ill residents of Napa County to obtain and maintain independent and stable living/housing arrangements.

Mentis Inc., in conjunction with Catholic Charities of the Napa Valley, operates an apartment complex in the City of Napa designed to house individuals with a history of mental illness. The clients receiving mental health services funded by this agreement live in said apartment complex.

Specific services include:

- | Conducting a mental health assessment to evaluate an individual's circumstances, resources, strengths, and areas of need
- | Developing a written service plan for each client
- | Providing crisis intervention
- | Providing targeted case management

Approval of the requested action would increase the contractor's current contract maximum by \$4,000 for a new contract maximum of \$85,186 due to an increased need of SLP services for clients in our

community and to update the service codes for billing purposes.

Mentis, Inc. is a local vendor.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Ben Guerrieri