



Agenda Date: 5/24/2005
Agenda Placement: 6N

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Michael Stoltz for Robert Peterson - Director
Public Works
REPORT BY: Kathleen Dubrin, Staff Services Analyst II , 259-8683
SUBJECT: Amendment No. 2 to Agreement No. 3370 with R.A. Bridgeford, Inc.

RECOMMENDATION

Director of Public Works/Director of Aviation requests approval of and authorization for the Chair to sign Amendment No. 2 to Agreement No. 3370 with R.A. Bridgeford, Inc. extending the term through November 30, 2005 for retail aviation fuel services.

EXECUTIVE SUMMARY

Fuel Management Agreement No 3370, with the County's "Fuel Manager" R.A. Bridgeford, dba Bridgeford Flying Services (BFS), expires May 31, 2005. Staff recommends approval of Amendment No. 2 of Napa County Agreement No. 3370 which extends the term of the agreement for six months commencing on June 1, 2005.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Airport
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	Continued fuel flowage fees will serve as a revenue source for operation and capital improvement needs.
Is the general fund affected?	No
Future fiscal impact:	Fuel flowage fees will serve as a revenue source for the Airport Enterprise Fund past the current fiscal year.
Consequences if not approved:	Retail aviation fueling services would not be provided, and fuel flowage fees

would not continue as a revenue source for operation and capital improvement needs.

Additional Information: None

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: **Categorical Exemption Class 1:** It has been determined that this type of project does not have a significant effect on the environment and is exempt from the California Environmental Quality Act. [See Class 1 ("Existing Facilities") which may be found in the guidelines for the implementation of the California Environmental Quality Act at 14 CCR §15301; see also Napa County's Local Procedures for Implementing the California Environmental Quality Act, Appendix B.]

BACKGROUND AND DISCUSSION

Fuel Management Agreement No. 3370, with the County's "Fuel Manager" R. A. Bridgeford, dba Bridgeford Flying Services (BFS), expires May 31, 2005. This agreement for contract fuel services has worked well for both parties over the past 12 years (four - 3 year agreements). It has allowed BFS to provide retail aviation fueling services and to operate as a full-service Fixed Base Operator at the County Airport. With repayment of the 1990 Certificates of Participation, restrictions associated with financing have been lifted, and different agreement provisions may be warranted. A six month extension to the present agreement is requested to provide staff appropriate time to work with BFS and the Airport Advisory Commission in developing an agreement. The six month extension allows the present retail aviation fuel services to be provided without interruption to the airport's clients.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Andrew Carey