



Agenda Date: 5/24/2005  
Agenda Placement: 6L

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

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**TO:** Board of Supervisors  
**FROM:** Kim Henderson for Robert Peterson - Director  
Public Works  
**REPORT BY:** Juan Arias, Civil Engineer , 259-8374  
**SUBJECT:** 650 Imperial Way Fire Protection System Modifications - Professional Services Agreement  
Amendment Number 2

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### **RECOMMENDATION**

Director of Public Works requests approval of and authorization for the Chair to sign Amendment No. 2 to Agreement No. 6280 with Hughes Associates, Inc. increasing the amount by \$9,515 for a new maximum of \$56,665, extending the term through June 30, 2006, and amending the Scope of Work to include additional design and construction administration assistance for fire protection consultation services for 650 Imperial Way.

### **EXECUTIVE SUMMARY**

Based upon discussions with the County Risk Manager, the agreement with a fire code consultant is being amended to provide additional design and construction administration assistance services for 650 Imperial Way. This will bring the building into compliance and uniformity with other County facilities. The following needs will be addressed: installation of a compliant fire alarm system, installation of horns and strobes to notify occupants in case of a fire, and installation of air duct smoke detectors.

### **FISCAL IMPACT**

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Capital Improvement Program for both the current and recommended fiscal year 2005-06 budget.
Is it Mandatory or Discretionary?	Mandatory
Is the general fund affected?	Yes
Future fiscal impact:	The majority of code consultant and construction administration services will

take place during the next Fiscal Year 2005/2006.

Consequences if not approved: 650 Imperial Way will not be brought up to the current Fire Codes for its type of occupancy.

Additional Information:

### **ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

### **BACKGROUND AND DISCUSSION**

On December 3, 2004 the County Executive Officer/Purchasing Agent authorized amendment number one to an existing Professional Services Agreement (PSA) with Hughes Associates, Inc. of Grass Valley, California for an amount not to exceed \$21,000 for fire code feasibility and design services related to bringing the 650 Imperial Way building up to current fire code. The scope of work determined necessary to bring the building up to fire code consists of the removal of existing non-compliant fire alarm components and the standardization of fire sprinkler heads throughout the building.

In coordination with the County's Risk Manager, staff has determined, that for purposes related to the American with Disabilities Act, life safety and consistency in fire protection for County facilities, the following needs to be addressed: installation of a compliant fire alarm system, installation of horns and strobes to notify occupants in case of a fire, and installation of air duct smoke detectors. Staff therefore recommends amending the PSA with Hughes Associates, Inc. for an amount not to exceed \$9,515 for the preparation of plans and specifications related to additional fire protection items for the 650 Imperial Way Building. Hughes Associates is very familiar with the facility through its work under amendment one and would be the most qualified to address these additional items.

### **SUPPORTING DOCUMENTS**

None

CEO Recommendation: Approve

Reviewed By: Andrew Carey