



NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Shelli Brobst for Randolph F. Snowden - Director
Health & Human Services
REPORT BY: Shelli Brobst, Contracts Analyst, 253-4720
SUBJECT: Memorandum of Understanding with the County of San Mateo

RECOMMENDATION

Director of Health and Human Services and County Counsel request approval of and authorization for the Chair to sign a Memorandum of Understanding with the County of San Mateo for the term May 2, 2005 through August 1, 2005 to subgrant the County of Napa \$17,027 for participation by County Counsel in a project sponsored by the County of San Mateo to create a practice guideline addressing operational authorities of local Health Officers.

EXECUTIVE SUMMARY

The California Department of Health Services (CDHS) received federal funding approval from the Centers for Disease Control and Prevention to provide ongoing legal and technical assistance to State and local health departments for issues related to emergency response (including public health response to terrorism). San Mateo County is managing the grant award from the State for the development of a practice guideline dealing with operational authorities of local Health Officers and other County authorities during emergencies and disasters. The proposed MOU will subgrant to Napa County the sum of \$17,027 as reimbursement for the work to be provided by the Napa County Counsel's Office. The subgranted amount will be paid upon CDHS's approval of the draft guidelines.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	No
What is the revenue source?	The subgranted amount of \$17,027 is part of a grant managed by the County of San Mateo.
Is it Mandatory or Discretionary?	Discretionary

Discretionary Justification: Participation in this statewide project will help create a manual that will be useful to Napa County and its Public Health Officer during health emergencies when a state of emergency has not been declared. Because subgrant funds are being provided to the participating counties, the County General Fund will not be adversely affected.

Is the general fund affected? No

Future fiscal impact: The work will be performed during Fiscal Year 2004-2005 and the subgrant funds to pay for the work will be received when the statewide draft manual is approved by the granting agency in Fiscal Year 2005-2006.

Consequences if not approved: If the subgrant agreement is not approved, Napa County will lose an opportunity to influence the manner in which statewide direction is given to County Public Health Officers for dealing with health emergencies.

Additional Information: None

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

Napa County Counsel's Office will participate in drafting a practice guide on public health law applicable to outbreaks of actual or suspected communicable disease. This guide, in both printed and web-based formats, is to be used by State and local health departments.

The practice guideline will include, but is not limited to, templates for isolation and quarantine of individuals and large groups; isolation and quarantine of certain facilities and large geographic areas; ordering of examination and treatment (non-TB disease); work/school exclusion notices; mass decontamination; commandeering private and public property and private citizens/medical volunteers; disinfection/destruction of property; rationing food, water and medicines; curfews; standing orders for early control of a situation; procedures for obtaining regulatory relief for hospitals; and discussion of due process and reimbursement of third party costs.

The specific section of the manual that will be drafted by the Napa County Counsel's Office is "Closure of Public Events and Gatherings, Orders and Related Due Process and Compensation Issues." County Counsel's Office will be compensated \$17,027 upon approval of the draft guidelines.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Meegan Condon