



Agenda Date: 5/24/2005
Agenda Placement: 6H

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Shelli Brobst for Randolph F. Snowden - Director
Health & Human Services
REPORT BY: Shelli Brobst, Contracts Analyst, 253-4720
SUBJECT: Agreement with the Napa County Transportation Planning Agency (Transit Coordinator)

RECOMMENDATION

Director of Health and Human Services requests approval of and authorization for the Chair to sign a revenue agreement with the Napa County Transportation Planning Agency (NCTPA) for a maximum of \$53,173 for the term April 1, 2005 through June 30, 2008 to provide funding for a transportation outreach coordinator.

EXECUTIVE SUMMARY

Napa County Transportation Planning Agency received grant funding for the Low Income Flexible Transportation (LIFT) project to provide transit services to low income individuals. HHSA will provide the services of a part-time transportation coordinator for this project.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Social Services
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	This is a revenue agreement for HHSA.
Is the general fund affected?	No
Future fiscal impact:	The agreement terminates June 30, 2008.
Consequences if not approved:	HHSA will not receive revenue to provide these services.
Additional Information:	None

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

Low Income Flexible Transportation (LIFT) funds will be used to improve transportation options for low income people. This project requires that NCTPA hire a .5 FTE Transportation Community Outreach Coordinator. Through this contract, HHSa will provide a transportation coordinator, who is an HHSa employee. This HHSa position was previously funded by a grant from the Community Transportation Association of America.

The agreement begins in April 2005 and continues through Fiscal Year 2007-2008. While NCTPA has in place funding for each year of the agreement, the proposed agreement currently only specifies funding for Fiscal Year 2005-2006. Funding for Fiscal Years 2006-2007 and 2007-2008 will be negotiated based on subsequent salary and benefit increases. Health and Human Services received the signed agreements from NCTPA earlier this month.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Meegan Condon