



Agenda Date: 5/24/2005
Agenda Placement: 6G

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Shelli Brobst for Randolph F. Snowden - Director
Health & Human Services
REPORT BY: Shelli Brobst, Contracts Analyst, 253-4720
SUBJECT: Amendments to Agreements with Community Transportation Association of American and Napa County Transportation Planning Agency

RECOMMENDATION

Director of Health and Human Services requests approval of and authorization for the Chair to sign the following amendments extending the term through July 31, 2005 to provide enhanced transportation services for people with disabilities:

1. Amendment No. 1 to Agreement No. 6308 with Community Transportation Association of America; and
2. Amendment No. 1 to Agreement No. 6344 with Napa County Transportation Planning Agency.

EXECUTIVE SUMMARY

Napa County Health and Human Services Agency, in partnership with Napa County Transportation Planning Agency (NCTPA), received a grant from Community Transportation Association of America to perform demonstration work in the area of transportation needs for people with disabilities. The amendments extend the term of the agreements through August 31, 2005, to allow completion of work.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Training and Employment Center - 100%
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	The agreement with NCTPA is fully funded by the grant from the Community Transportation Association of America (CTAA).

Is the general fund affected? No

Future fiscal impact: If the amendments are approved, the agreements will terminate on August 31, 2005.

Consequences if not approved: Remaining funds will revert to the Community Transportation Association of America.

Additional Information:

ENVIRONMENTAL IMPACT

There is no Environmental Impact for this item.

BACKGROUND AND DISCUSSION

These amendments extend the terms of the agreements to allow Napa County Transportation Planning Agency (NCTPA) more time to complete specific grant tasks and objectives.

This grant consists of federal Workforce Investment Act (WIA) funds that are allocated to non-profit organizations such as Community Transportation Association of America (CTAA), which in turn solicits research and demonstration projects in the areas of workforce and transportation. Under this contract, NCTPA is (1) conducting a needs assessment to document existing transportation challenges and options faced by people with disabilities and (2) working with the Metropolitan Transportation Commission (MTC) to activate an online trip planning tool for Napa that is accessible to disabled persons. Project administration is performed by HHSA. This is a one-year demonstration/research project with the goal of identifying and solving transportation needs and challenges for people with disabilities.

NCTPA is requesting an extension because of difficulties in completing Task 2 above. While NCTPA has a complete inventory of bus stops, and the inventory has been transferred into the Metropolitan Transportation Commission's online trip planning system ("TSMA"), the TSMA system did not accept approximately 20% of the stops. When the system could not find an address in Napa County, it looked for similar addresses in the region. As a result NCTPA has to manually replace 40-50 stops, which is extremely time consuming and requires a high level of understanding of both the TSMA program and bus stop locations in Napa County.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Meegan Condon