



Agenda Date: 5/24/2005
Agenda Placement: 6C

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Shelli Brobst for Randolph F. Snowden - Director
Health & Human Services
REPORT BY: Shelli Brobst, Contracts Analyst, 253-4720
SUBJECT: Amendments to Agreements with Community Action of Napa Valley, Inc.(Shelter & Tobacco)

RECOMMENDATION

Director of Health and Human Services requests approval of and authorization for the Chair to sign the following amendments with Community Action of Napa Valley, Inc. (CANV):

1. Amendment No. 2 to Agreement No. 2556 incorporating agency-wide changes to the General Terms and Conditions and increasing the amount by \$7,074 for a new maximum of \$154,361 for Fiscal Year 2005-2006 for operation of the Samaritan and Sullivan Shelters; and
2. Amendment No. 3 to Agreement No. 4072 incorporating agency-wide changes to the General Terms and Conditions, increasing the amount by \$5,477 for a new maximum of \$126,048 for Fiscal Year 2004-2005, and establishing a maximum of \$130,433 for Fiscal Year 2005-2006 to provide tobacco control services.

EXECUTIVE SUMMARY

The amendments to the agreements with Community Action of Napa Valley, Inc. incorporate agency-wide changes to the General Terms and Conditions and include revised budgets for operation of the Samaritan and Sullivan shelters and tobacco control services.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Social Services Substance Abuse Services
Is it Mandatory or Discretionary?	Discretionary

Discretionary Justification:	<p>Agreement No. 2556: Shelter services are funded through a cooperative agreement by which the City of Napa, CANV and the County each fund one-third of the shelter costs. The County's share is entirely budgeted County general fund. Costs of operating the shelters have increased.</p> <p>Agreement No. 4072: Tobacco Control services are fully funded through the annual Tobacco allocation from the Department of Health Services. There is no county dollar associated with this contract. The increases in the agreements reflect the approved increase to this contract within the State plan.</p>
Is the general fund affected?	Yes
Future fiscal impact:	The agreements are reviewed annually by the department.
Consequences if not approved:	<p>Agreement No. 2556: The agreements will not cover the increased costs of operating the shelters.</p> <p>Agreement No. 4072: The County will not fulfill all requirements of the State contract for Fiscal Years 2004-2005 and 2005-2006.</p>
Additional Information:	None.

ENVIRONMENTAL IMPACT

There is no Environmental Impact for this item.

BACKGROUND AND DISCUSSION

Agreement No. 2556:

The Sullivan Shelter, located at 725 Coombs Street, is a 38-bed emergency shelter for individuals at least 18 years of age. Operating seven days a week, 365 days a year, the shelter coaches clients toward self-sufficiency and housing by referrals to drug and alcohol programs and assistance with job and housing searches.

Samaritan Family Center (SFC) is a resource center and shelter for homeless families. Located at 2521 Old Sonoma Road, it has seven bedrooms for up to seven families, with beds for 28 people plus infants. The shelter is open and staffed seven days a week, 24 hours a day. Families may stay up to 90 days. A plan for self-sufficiency is developed during the first week in residence and weekly meetings are held to assess progress. Drop-in services are available to any homeless family and alternative shelter is arranged if SFC is full.

This amendment incorporates agency-wide changes to the General Terms and Conditions and increases the maximum dollar amount for Fiscal Year 2005-2006.

Agreement No. 4072:

Community Action of Napa Valley, Inc. administers the Napa County Tobacco Control Program, which comprises two programs related to tobacco use prevention and cessation. The prevention component is funded through this contract with Napa County Health and Human Services Agency. The cessation component (Community Smoking Cessation Program) is funded through Tobacco Settlement dollars administered through a contract with the Napa

County Executive's Office.

Through the prevention component, CANV delivers tobacco education and prevention services according to a scope of work that is reviewed and approved by the State Department of Health Services, Tobacco Control Section. The services include working with organizations serving people with disabilities, mentally ill, elderly and drug and alcohol addictions to develop a policy restricting smoking on the campus of those organizations; delivering an evidence-based tobacco education curriculum to six of the eleven court/community and non-public schools; working with the First 5 Children and Families Commission (Prop 10) to increase the amount of Prop 10 funding that will be used to provide cessation services for pregnant women or second-hand smoke education for parents of young children; and reducing youth access to tobacco by conducting compliance checks to monitor tobacco sales to minors, deliver merchant education and educate the public about youth access issues.

The cessation component provides smoking cessation services to the community including groups at HHSA substance abuse programs, groups in Napa and Calistoga, and groups for seniors and teens.

The amendment also incorporates agency-wide changes to the General Terms and Conditions, includes the revised budget of the contractor and increases the maximum dollar amounts for Fiscal Year 2004-2005 and Fiscal Year 2005-2006. The increase in the Fiscal Year 2004-2005 agreement reflects the actual amount of funding HHSA received from the State.

The department has an executed Business Associate agreement on file with this provider.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Meegan Condon