



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 5/23/2017

Agenda Placement: 6N

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Minh Tran - County Counsel
County Counsel
REPORT BY: Helene Franchi, Deputy County Executive Officer - 253-4820
SUBJECT: Ratification of Appointment of County Executive Officer

RECOMMENDATION

County Counsel requests ratification of the appointment of Minh C. Tran as the interim County Executive Officer effective May 17, 2017.

EXECUTIVE SUMMARY

On May 16, 2014, the Napa County Board of Supervisors unanimously appointed Minh Tran as Interim County Executive Officer (CEO). Mr. Tran serves as County Counsel and will also act as interim County Executive Officer. He replaces Leanne Link, who announced that she will be leaving the position effective June 2, 2017. Today's action, completes the appointment.

Mr. Tran together with the Board, will initiate the recruitment process to permanently fill the position as soon as possible. It is anticipated that the position will be filled in the fall of 2017.

FISCAL IMPACT

Is there a Fiscal Impact? No

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

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SUPPORTING DOCUMENTS

A . Resolution

CEO Recommendation: Approve

Reviewed By: Helene Franchi