



A Tradition of Stewardship  
A Commitment to Service

Agenda Date: 5/23/2017

Agenda Placement: 6F

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

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**TO:** Board of Supervisors

**FROM:** JoAnn Melgar for Howard Himes - Director  
Health & Human Services Operations

**REPORT BY:** JoAnn Melgar, Staff Services Analyst II - 707-253-4722

**SUBJECT:** Agreement with Resource Development Associates, Inc. (Whole Person Care Evaluator)

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### **RECOMMENDATION**

Director of Health and Human Services requests approval of and authorization for the Chair to sign an agreement with Resource Development Associates, Inc. for a maximum of \$680,000 for the term June 1, 2017 through May 31, 2021 to provide the Whole Person Care (WPC) Pilot with technical assistance and external evaluation services.

### **EXECUTIVE SUMMARY**

Napa County has been awarded funding for a Whole Person Care (WPC) Pilot from the California Department of Health Care Services (DHCS). Through the WPC Pilot, Health and Human Services Agency will connect people who are homeless or at risk of becoming homeless to housing, medical care, case management, and other supportive services designed to improve health outcomes, end homelessness, and reduce unnecessary hospitalizations.

The WPC Pilot will also support the County's broader efforts to integrate different elements of the homeless service delivery system to ensure coordinated care, to maximize efficiency, and to better target and prioritize resources. Evaluating the outcomes of WPC is foundational to the success of the WPC Pilot project, and DHCS requires all WPC Pilot projects to hire a consultant to conduct an external evaluator of the project. Staff issued a Request for Proposals (RFP) for an external evaluator and selected Resource Development Associates, Inc. (RDA).

RDA is a Bay Area-based consulting firm that was founded in 1984 and is dedicated to promoting the welfare of communities' most vulnerable populations. RDA was selected from an extremely competitive and high-caliber group of applicants to provide independent evaluation services for the WPC pilot because of their extensive expertise in providing actionable results and recommendations from complex evaluation projects. RDA is also currently doing similar work with Contra Costa, Alameda and Santa Clara counties, which will assist Napa to learn

from the experience of other Bay Area counties.

Resource Development Associates, Inc. is not a local vendor. No local vendors responded to the RFP.

### **FISCAL IMPACT**

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Whole Person Care 20008-02
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	This contract is discretionary in that the selection of this organization as the evaluator is not mandated. However, the activities are essential to the Whole Person Care project.
Is the general fund affected?	No
Future fiscal impact:	This contract goes through May 2021. Appropriations will be budgeted accordingly
Consequences if not approved:	If this contract is not approved, HHSA will be unable to utilize the expertise of this organization in the Whole Person Care project.
Additional Information:	

### **ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

### **BACKGROUND AND DISCUSSION**

Napa County has been awarded funding for a Whole Person Care (WPC) Pilot from the California Department of Health Care Services (DHCS). Through the WPC Pilot, Health and Human Services Agency will connect people who are homeless or at risk of becoming homeless to housing, medical care, case management, and other supportive services designed to improve health outcomes, end homelessness, and reduce unnecessary hospitalizations. The WPC Pilot will also support the County's broader efforts to integrate different elements of the homeless service delivery system to ensure coordinated care, to maximize efficiency, and to better target and prioritize resources.

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Pursuant to the proposed agreement, Resource Development Associates, Inc. will:

1. Provide ongoing technical assistance to the WPC Pilot team to establish shared performance measures across WPC services and to use data to improve service quality and outcomes;
2. Develop and implement a comprehensive evaluation plan for the WPC pilot; and
3. Collect, analyze and report on qualitative and quantitative data.

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**SUPPORTING DOCUMENTS**

None

CEO Recommendation: Approve

Reviewed By: Bret Prebula