



Agenda Date: 5/23/2006
Agenda Placement: 6P

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Michael Stoltz for Robert Peterson - Director
Airport
REPORT BY: Kathy Dubrin, Staff Services Analyst II , 259-8683
SUBJECT: Amendment No. 4 to Agreement No. 3370 with R.A. Bridgeford, Inc.

RECOMMENDATION

Director of Public Works/Aviation requests approval of and authorization for the Chair to sign Amendment No. 4 to revenue Agreement No. 3370 with R.A. Bridgeford, Inc. extending the term through June 30, 2006 for retail aviation fuel services.

EXECUTIVE SUMMARY

Fuel Management Agreement No 3370, with the County's "Fuel Manager" R.A. Bridgeford, dba Bridgeford Flying Services (BFS), expires May 31, 2006. The County and BFS are in the process of finalizing the terms and conditions of a new agreement, and anticipate having this agreement ready for approval by the Board of Supervisors during June, 2006. A final one month extension is being requested to provide time to finalize this new agreement.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Airport
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	Continued fuel flowage fees will serve as a revenue source for operation and capital improvement needs.
Is the general fund affected?	No
Future fiscal impact:	None

Consequences if not approved: Retail aviation fueling services would not be provided, and fuel flowage fees would not continue as a revenue source for operation and capital improvement needs.

Additional Information:

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: **Categorical Exemption Class 1:** It has been determined that this type of project does not have a significant effect on the environment and is exempt from the California Environmental Quality Act. [See Class 1 ("Existing Facilities") which may be found in the guidelines for the implementation of the California Environmental Quality Act at 14 CCR §15301; see also Napa County's Local Procedures for Implementing the California Environmental Quality Act, Appendix B.]

BACKGROUND AND DISCUSSION

Fuel Management Agreement No. 3370, with the County's "Fuel Manager" R. A. Bridgeford, dba Bridgeford Flying Services (BFS), expired May 31, 2005. Amendment No. 3 was approved on November 15, 2005 to provide time to work with BFS as recommended by the Airport Advisory Commission to develop a new agreement as warranted with repayment of the 1990 Certificates of Participation. Staff anticipates having a new agreement ready for presentation to the Board of Supervisors during June, 2006. A final one month extension is being requested to provide time to finalize this new agreement, and allow the present retail aviation fuel services to be provided without interruption to the airport's clients.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Andrew Carey