



Agenda Date: 5/23/2006  
Agenda Placement: 6I

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

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**TO:** Board of Supervisors  
**FROM:** Shelli Brobst for Randy Snowden - Director  
Health & Human Services  
**REPORT BY:** Shelli Brobst, Contracts Analyst, 253-4720  
**SUBJECT:** Amendment No. 2 to Agreement No. 6239 with Child Start, Inc.

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### **RECOMMENDATION**

Director of Health and Human Services requests approval of and authorization for the Chair to sign Amendment No. 2 to Agreement No. 6239 with Child Start, Inc., decreasing the amount by \$20,000 for a new maximum of \$50,000 and revising the Scope of Work to incorporate performance measures into the contractor's agreement for Fiscal Year 2006-2007 to provide child care services for clients enrolled in the Women's Recovery Program.

### **EXECUTIVE SUMMARY**

Child Start provides child care services to clients enrolled in Health and Human Services' Substance Abuse Services Women's Recovery Program. The amendment incorporates performance measures into the Scope of Work and decreases the maximum dollar amount for Fiscal Year 2006-2007.

### **FISCAL IMPACT**

|                                   |   |
|-----------------------------------|---|
| Is there a Fiscal Impact?         | Yes   |
| Is it currently budgeted?         | Yes   |
| Where is it budgeted?             | Substance Abuse Services  |
| Is it Mandatory or Discretionary? | Mandatory   |
| Is the general fund affected?     | Yes   |
| Future fiscal impact:             | Although the agreement terminates June 30, 2007, the agreement contains an automatic renewal, which allows the County the option to continue these services into the next fiscal year. Appropriations will be budgeted accordingly. |

Consequences if not approved: If this amendment is not approved, the contract maximum will be higher than the amount budgeted for this contract in Fiscal Year 2006-2007. HHSA sets each contract maximum at the anticipated level of usage in order to be able to accommodate all needed services within the total amount available for contracts in each budget unit.

Additional Information: The contract maximum for Fiscal Year 2006-2007 has been reduced based on the actual costs of child care under this contract in Fiscal Year 2005-2006. HHSA believes that the reduced amount will allow the agency to meet the program's child care needs.

### **ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

### **BACKGROUND AND DISCUSSION**

This agreement provides child care for children of women in HHSA's Women's Recovery Program who do not qualify for other child care funding. HHSA's Women's Recovery Program is part of the Perinatal Services Network (PSN) and is a recipient of dedicated federal and state categorical funds for use in perinatal programs. PSN guidelines require that perinatal treatment programs provide child care necessary for substance abusing women to engage in treatment and recovery services. Child Start, Inc. provides child care services at HHSA's Therapeutic Child Care Center (TCCC). Children of women engaged in HHSA substance abuse treatment and recovery services have priority placement at the TCCC.

Approval of the requested amendment will incorporate performance measures into the contractor's agreement and decrease the dollar amount. Staff recommends approval.

The Agency has an executed Business Associate agreement on file with this provider.

### **SUPPORTING DOCUMENTS**

None

CEO Recommendation: Approve

Reviewed By: Lorenzo Zialcita