



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 5/22/2012

Agenda Placement: 70

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors

FROM: Lederer, Steven - Interim Director of Public Works
Public Works

REPORT BY: Janet Walker, CIVIL ENGINEER - 259-8383

SUBJECT: Amendment 2 to Professional Services Agreement with Mead and Hunt Inc. - Napa County Airport General Aviation Apron Rehabilitation PW 11-12

RECOMMENDATION

Interim Director of Public Works requests approval of and authorization for the Chairman to sign Amendment No. 2 to Agreement No. 7169 with Mead and Hunt Inc. of Santa Rosa increasing the amount by \$43,704 for a new maximum of \$548,104 and amending the scope of work to include additional construction inspection and testing services for the "Napa County Airport General Aviation Apron Rehabilitation, A.I.P. Project No. 3-06-0162-28 Project," PW 11-12.

EXECUTIVE SUMMARY

Amendment No. 2 to Agreement No. 7169 for design services provides for construction engineering services required for the construction phase of "Napa County Airport General Aviation Apron Rehabilitation Phase 2A" PW 11-12. Airport engineering expertise was required to ensure that projects are built per Federal Aviation Administration (FAA) guidelines and additional testing is required for the asphalt placement. Mead and Hunt was the design consultant for the Airport Apron project. Mead and Hunt, Inc. is not a local vendor.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Airport Capital Improvement Budget
Is it Mandatory or Discretionary?	Discretionary

Discretionary Justification: This item is discretionary in that there is no mandate to contract for engineering consulting services. However, construction inspection and materials testing is an integral component of any construction project and the proposed contractor specializes in airport construction, which is necessary for this project. The project took additional materials testing to comply with specifications.

Is the general fund affected? No

Future fiscal impact: Construction took place in Fiscal Year 2011-2012.

Consequences if not approved: If this item is not approved, reimbursement will not be provided for construction oversight to insure that construction meets FAA technical requirements as mandated by the grant.

Additional Information:

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

On June 17, 2008 Public Works staff sent out Requests for Qualifications (RFQ) for Airport Engineering Consulting services, for a term of 5 years, as allowed by the Federal Aviation Administration. Seven firms responded to the RFQ and after reviewing their airport engineering design background and experience, three firms were selected for interviews. As a result of the interviews, Mead and Hunt, Inc. was determined to be the most qualified for the anticipated projects based upon its extensive airport experience, and prior history in providing consistent, on-time services to the Airport. No local firms responded.

On January 13, 2009, the Board gave authorization for the Professional Services Agreement with Mead and Hunt Inc. for the design of the "Napa County Airport General Aviation Apron Rehabilitation, A.I.P. Project No. 3-06-0162-28 Project," PW 11-12. The Project rehabilitated the general aviation apron at the Airport. Work included, but was not limited to reconstructing approximately 40,000 square feet of the holding apron by removing the existing pavement, reworking the aggregate sub-base and treating with lime as needed to increase the base strength, realignment of the drainage system, installing new surface, and replacing all striping. The initial contract for design of the Apron, PSA 7169, was amended on May 17, 2011 - Amendment 1, to provide for construction management services. Amendment 2 contemplates the additional services and testing required to document that the asphalt installed met strict FAA specifications. Approval of Amendment No. 2 to Agreement No. 7169 is contingent on receipt of FAA funding.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Molly Rattigan