



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 5/22/2012

Agenda Placement: 7L

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors

FROM: Danis Kreimeier - Director
Library

REPORT BY: Dawn Boggs, Staff Services Analyst II - 253-4819

SUBJECT: Reporting of donations received by the Library for the quarter of January 1, 2012 through March 31, 2012

RECOMMENDATION

Director of Library Services requests the Board accept, and instruct the Clerk of the Board to file, the quarterly report of donations under \$2,000 gifted to the Library from January 1, 2012 through March 31, 2012.

EXECUTIVE SUMMARY

The Director of Library Services is reporting the Library received \$4,185.63 during the quarter ending March 31, 2012. The donations were accepted by the Director in accordance with Resolution 99-56 and deposited within the Library Fund.

FISCAL IMPACT

Is there a Fiscal Impact? No

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

On June 1, 1999, the Board of Supervisors adopted Resolution 99-56 authorizing the Director of Library Services to accept on behalf of the Napa City-County Library donations of money and gifts of \$2,000 or less to support existing Library services and programs. Today, the Director of Library Services is reporting donations received during the three months ending March 31, 2012. The Library received \$4,185.63, consisting of several small donations received throughout the quarter and deposited into the Library operational budget.

The donations received by the Library are deposited into the Library operational budget. All donations are used to support ongoing services and programs such as: free wireless internet access, free public internet computers, and purchases for additions to the Library's collection. Depending on the amount of donations received within a given fiscal year, the Library may increase the level of a particular ongoing Library service or program. Ongoing Library services and programs are not dependent on these donations for overall operations. Unless requested by the donor, the Library does not designate these donations to any specific library location but rather allocates these funds to support ongoing programs and services as needed throughout the fiscal year.

SUPPORTING DOCUMENTS

A . Quarterly donations report for January through March 2012

CEO Recommendation: Approve

Reviewed By: Helene Franchi