



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 5/22/2012

Agenda Placement: 7H

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors

FROM: Shelli Brobst for Randolph F. Snowden - Director
Health & Human Services Administration

REPORT BY: Shelli Brobst, Contracts Analyst - 253-4720

SUBJECT: Amendment 2 to Agreement with McAlister Institute for Treatment and Education, Inc.

RECOMMENDATION

Director of Health and Human Services requests approval of and authorization for the Chairman to sign Amendment No. 2 to Agreement No. 7681 with McAlister Institute for Treatment and Education, Inc., incorporating an addendum to the Scope of Work to standardize the language regarding program and reporting requirements for the operation of a residential substance abuse program.

EXECUTIVE SUMMARY

Under its current agreement, McAlister Institute for Treatment and Education, Inc., operates a residential substance abuse program. The McAlister Institute provides a comprehensive range of substance abuse treatment and recovery services including individual and group counseling, individualized treatment planning, educational workshops, recovery topic-centered groups, job skills, parenting, recovery, addiction, relapse prevention, and health services. Approval of the recommended amendment will standardize the language regarding program and reporting requirements for the operation of a residential substance abuse program.

McAlister is not a local vendor.

FISCAL IMPACT

Is there a Fiscal Impact? No

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

McAlister Institute for Treatment and Education, Inc., provides residential substance abuse treatment services for low-income and indigent adult residents of Napa County. Services include short-term residential detoxification services for clients in need of close supervision and monitoring during the period in which they are undergoing physical withdrawal from substance abuse as well as short-term residential treatment (up to 90 days) for individuals who are unlikely to maintain abstinence if transferred directly to an outpatient program. Residential treatment services beyond the detoxification period will provide for a period of stabilization, allow clients to enter into early recovery and prepare them to transfer to an outpatient setting for continued service. All services will be linguistically appropriate (Spanish and English), culturally competent and attend to gender differences. Utilization of services will be closely monitored by a Multidisciplinary Committee, which will be comprised of representatives from Napa County's Health and Human Services Agency and Probation Department and the contractor.

Approval of the recommended amendment will incorporate the Language Access Services of the National Standards on Culturally and Linguistically Appropriate Services (CLAS) published by the Office of Minority Health and incorporates changes to standardize the language regarding quarterly contract provider meetings, reporting requirements and confidentiality. The amendment also includes language which requires the contractor to take all measures necessary to secure a permanent address for which Health and Human Services General Assistance clients will be discharged, to obtain a signed authorization to release the information to the General Assistance worker in the Self Sufficiency Services Division (SSSD) and to link and/or refer to SSSD for employment services.

McAlister Institute for Treatment and Education, Inc. is not a local vendor. McAlister was chosen through a competitive request for qualifications (RFQ) process held in August/September 2011.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Karen Collins