



Agenda Date: 5/22/2007
Agenda Placement: 6B

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Shelli Brobst for Randolph F. Snowden - Director
Health & Human Services
REPORT BY: Shelli Brobst, Contracts Analyst, 253-4720
SUBJECT: Revenue Agreement with Napa Valley Community College

RECOMMENDATION

Director of Health and Human Services requests approval of the following actions in relation to the County's provision of case management and job development for low-wage or unemployed clients seeking employment in the hospitality and tourism industry:

1. Authorization for the Chair to sign a revenue agreement with the Napa Valley Community College for a maximum of \$116,000 for the term March 1, 2007 through August 31, 2008; and
2. Budget Transfer No. 63 increasing appropriations in the Training and Employment Center budget by \$10,000 with offsetting revenue to fund salaries and benefits. (4/5 vote required)

EXECUTIVE SUMMARY

Approval of the requested actions will enable HHSA to accept reimbursement from the Napa Valley Community College for the provision of case management and job development services to meet the needs of employers in the hospitality and tourism industry experiencing shortages of skilled workers.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	No
What is the revenue source?	Under the terms of the agreement, sufficient revenue will be provided by the Napa Valley Community College.
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	This is a discretionary activity in that there is not a mandate for the provision of

these particular services. Approval of the requested actions will enable the County to accept revenue for the Training and Employment Center to provide additional employment training opportunities.

Is the general fund affected? No

Future fiscal impact: The agreement terminates August 31, 2008.

Consequences if not approved: If the requested actions are not approved, the County will not be able to provide case management and job assistance services under the proposed agreement with the Napa Valley Community College.

Additional Information:

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

In 2006 Napa Valley Community College (NVC) received a Job Development Incentive Fund (JDIF) grant from the State Chancellor's Office (California Community Colleges) to respond to the needs of employers in the hospitality and tourism industry who are experiencing shortages of skilled workers, particularly at the supervisory and management levels. NVC's grant-funded initiative (Project MOVE) is designed to use the resources of key partners to offer a career ladder program (for entry level staff) and a professional development program (for incumbent workers) to address the growing need for mid-level management in the hospitality and tourism industries.

NVC is contracting with Napa County Health and Human Services Agency (HHS) to provide case management and job development services to low-income job seekers who are pursuing careers in the hospitality industry. HHS will work with employers to facilitate training opportunities for incumbent workers.

Additionally, NVC is contracting with HHS for activities to be carried out by the Workforce Investment Board (WIB) director. The activities to be carried out will include developing a five-year strategic plan for training the hospitality-wine tourism market, disseminating reports to the County, industry partners and throughout the region. The WIB director will also make a presentation to the Board of Supervisors of the finished report.

HHS is in the process of amending its agreement with the Workforce Investment Board so that the WIB director can spend additional time carrying out these activities. The amendment to the agreement with the Workforce Investment Board will be presented to the Board of Supervisors at an upcoming meeting.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Lorenzo Zialcita