



A Tradition of Stewardship  
A Commitment to Service

Agenda Date: 5/21/2019

Agenda Placement: 6S

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

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**TO:** Board of Supervisors  
**FROM:** Steven Lederer - Director of Public Works  
Public Works  
**REPORT BY:** Michael Karath, Staff Services Analyst II - 299-1477  
**SUBJECT:** Resolution Amending Parking Restrictions For June 4, 2019, Special Event

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### **RECOMMENDATION**

Director of Public Works requests adoption of a resolution regulating parking of County-owned Parking Lot "A" and other County-owned parking lots for the special event known as the Napa County Community Open House and Emergency Preparedness Fair scheduled for Tuesday June 4, 2019.

### **EXECUTIVE SUMMARY**

Napa County will be holding a special event, the Napa County Community Open House and Emergency Preparedness Fair, from 4-7 p.m. Tuesday June 4, 2019. The fair will highlight the services the County provides to residents and educate them on emergency preparedness. The fair will be held in Parking Lot A, commonly referred to as the "Administration Lot" outside of the County Administration. Approval of today's resolution will allow the Department of Public Works to restrict parking in the Administration Lot from noon to 9 p.m. on Tuesday June 4, 2019, to allow ample time to set up the fair before it begins and take it down after the event is over.

### **FISCAL IMPACT**

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	All costs associated with routine security services of the County parking facilities are budgeted in the Parking Garage Budget.
Is it Mandatory or Discretionary?	Discretionary

Discretionary Justification: The cost for implementing additional parking restrictions will help ensure the County has adequate parking facilities for staff, public seeking county services and the contracted parties that utilize the County parking facilities.

Is the general fund affected? No

Future fiscal impact: None

Consequences if not approved: The County will not be able to conduct the special event on June 4, 2019.

Additional Information:

### **ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: **Consideration and possible adoption of a Categorical Exemption Class 1:** It has been determined that this type of project does not have a significant effect on the environment and is exempt from the California Environmental Quality Act. [See Class 1 ("Existing Facilities") which may be found in the guidelines for the implementation of the California Environmental Quality Act at 14 CCR §15301; see also Napa County's Local Procedures for Implementing the California Environmental Quality Act, Appendix B.]

### **BACKGROUND AND DISCUSSION**

The Board has previously adopted Chapter 10.12 of the Napa County Code by Ordinance, which among other things allows for restricting parking at Lots A, D, and E to county employees and permit/reserved parking through appropriate signage as provided for under Section 10.12.020 and enforcement pursuant to Section 10.12.080 and 10.12.090 of the Napa County Code.

Today's resolution authorizes the Director of Public Works to restrict use of Lot A, commonly referred to as the "Administration Lot" to conduct a special event, the Napa County Community Open House and Emergency Preparedness Fair from 4-7 p.m. on Tuesday June 4, 2019. The Department of Public Works is seeking to restrict parking in the Administration Lot from noon to 9 p.m. to allow ample time to set up the fair before it begins and take it down after the event is over.

While the Administration Lot is closed, other parking will continue to be available so that the public has access to conduct business with the County during work hours.

### **SUPPORTING DOCUMENTS**

A . Resolution

CEO Recommendation: Approve

Reviewed By: Leigh Sharp