



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 5/21/2019

Agenda Placement: 6J

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Danis Kreimeier - Director
Library
REPORT BY: Michelle Carreon, Staff Services Analyst I - 707-253-4819
SUBJECT: Professional Services Agreement with NorthNet Library System

RECOMMENDATION

Director of Library Services and Community Outreach requests approval of and authorization for the Chair to sign an agreement with NorthNet Library System (NLS), formerly North Bay Cooperative Library System (NBCLS), for a maximum of \$82,037 for the term May 21, 2019 through June 30, 2024 for Link+ subscriptions.

EXECUTIVE SUMMARY

NLS, a Joint Powers Agreement, has the ability to broker and facilitate the procurement of library services and subscriptions. The Library would like to enter into a 5 year contract with NLS to participate in and implement the INN-Reach Link+ resource sharing system services, between NLS and Innovative Interfaces Inc.

The maximum under this agreement is \$82,037 for the duration of the contract.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	The funds for the NLS contract are budgeted in the Library Operating budget.
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	NLS provides resource sharing, which can result in lower pricing than buying directly from the vendor.

Is the general fund affected?	No
Future fiscal impact:	The Library provides subscriptions and electronic resources for the benefit of patrons. Funds for the expenses will be budgeted in the Library's operating budget annually.
Consequences if not approved:	If this agreement is not approved, the Library will have to purchase the subscriptions from the vendor directly, often at higher prices.

Additional Information:

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

NorthNet Library System (NLS), which exists through a Joint Powers Agreement and that we are a member of, allows us to receive state and federal grants pursuant to the California Library Services Act (CLSA).

NLS' role is to help "establish, improve and extend library services, held by its members, and those powers designated in Government Code section 6508."

Napa County Library has expanded its collection to include various subscriptions and electronic resources for patron use. NLS is both the broker and facilitator of some of our most used services: Link+ resource sharing, Overdrive/Library To Go and RB Digital, an online magazine platform, as three current examples.

As Napa County Library purchases subscriptions annually, efficiency for purchasing these items is necessary to minimize staff time in conjunction with these purchases. Therefore, the Director of Library Services and Community Outreach is requesting that the Board of Supervisors authorize the Chair to sign this agreement with NLS for a 5 year term, with a maximum of \$82,037 for the duration of the agreement.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Molly Rattigan