



A Tradition of Stewardship  
A Commitment to Service

Agenda Date: 5/21/2019

Agenda Placement: 6E

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

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**TO:** Board of Supervisors  
**FROM:** Mary Butler - Chief Probation Officer  
Probation  
**REPORT BY:** Ferlyn Buenafe, Staff Services Manager - 707.253.4126  
**SUBJECT:** Agreement with Los Carneros Investigative Services

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### **RECOMMENDATION**

Chief Probation Officer requests approval of and authorization for the Chair to sign an Agreement with Los Carneros Investigative Services for the term July 1, 2019 through June 30, 2020, with an automatic renewal at the end of each fiscal year for up to two (2) additional years, with a contract maximum of \$12,000 each fiscal year for polygraph examinations.

### **EXECUTIVE SUMMARY**

Today's requested action is for the approval of an Agreement with Los Carneros Investigative Services to provide polygraph examinations for convicted sex offenders from July 1, 2019 through June 30, 2020, with an automatic renewal provision at the end of each fiscal year for up to two (2) additional years for a contract maximum of \$12,000 each fiscal year.

This item supports Strategic Plan pillar: Healthy, Safe & Welcoming Place to Live, Work, and Visit.

### **FISCAL IMPACT**

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Probation
Is it Mandatory or Discretionary?	Discretionary

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Discretionary Justification:	This is a discretionary item to help treat and supervise convicted sexual offenders.
Is the general fund affected?	Yes
Future fiscal impact:	The contract will be reviewed annually and future fiscal years will be budgeted accordingly.
Consequences if not approved:	If services are not provided, the Department will not have the resources needed to conduct polygraph examinations for sex offenders.
Additional Information:	

**ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

**BACKGROUND AND DISCUSSION**

The Probation Department has contracted with Los Carneros Investigative Services since January 2017 to perform Post-Conviction Sex Offender Testing (PSCOT) polygraph examinations. There are primarily two types of examinations used in PSCOT - sexual history polygraph examinations (SHPE) and the maintenance polygraph. The SHPE obtains information through a lengthy questionnaire about the offender's lifetime history of sexual offending and other sexually deviant behaviors. The maintenance examination assesses the offender's compliance with treatment and supervision over a limited time period (about six months). It is believed that having a complete history of the offender's deviant behaviors and prior patterns and choices of victims will improve quality of treatment and how the probation officer can best supervise the offender.

Today's requested action to approve an Agreement with Los Carneros Investigative Services allows the Department to continue to have PSCOT polygraph examinations for convicted sex offenders.

Los Carneros Investigative Services is a local vendor.

**SUPPORTING DOCUMENTS**

None

CEO Recommendation: Approve

Reviewed By: Susan Kuss