



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 5/21/2019

Agenda Placement: 10B

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors

FROM: Minh Tran - County Executive Officer
County Executive Office

REPORT BY: Mary Booher, Assistant County Executive Officer - 707-253-4153

SUBJECT: FY 2019-20 Budget Study Session, Strategic Financial Plan Update and General Fund Five Year Forecast

RECOMMENDATION

County Executive Officer requests the Board to hold a Fiscal Year 2019-20 Budget Study Session to include:

1. A review of the 2024 Strategic Financial Plan, including the 5-year forecasts; and
2. Discussion and possible direction to staff regarding budget development.

EXECUTIVE SUMMARY

As part of the County's annual budget process, the Board has in past years held one or more budget study sessions. This year's session includes a review of the Strategic Financial Plan for 2024, a review of five-year fiscal forecasts, an update of the state budget proposals and, and guidance to staff.

The Board approved budget policies and a budget calendar on January 8, 2019, and since that time, staff in the departments and the CEO's office have developed a Recommended Budget that is consistent with those policies. The projections in the Strategic Financial Plan are reflective of the Recommended Budget, as the Recommended Budget undergoes the final stages of review. These projections are also based on prior Board direction.

PROCEDURAL REQUIREMENTS

1. Staff Report
2. Board questions of staff
3. Public Comment
4. Provide direction to staff as appropriate

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	No
What is the revenue source?	General Fund
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	Staff seeks guidance on possible use of discretionary funding sources for FY 2019-20 and future years.
Is the general fund affected?	Yes
Future fiscal impact:	The future fiscal impact of each item will be evaluated in greater detail when the items are brought back to the Board for action. Today provides an opportunity for the Board to provide staff with direction as to the highest priority items.
Consequences if not approved:	The FY 2019-20 Recommended Budget may not include the Board priorities for long-term planning purposes.
Additional Information:	

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

Attached is the annual update of the Strategic Financial Plan, which includes 5-year projections. Staff will discuss this in the context of the 2019-20 recommended budget development, as well as longer-term planning for future needs.

During the development of the 2019-20 recommended budget, staff has focused on addressing the County's Strategic Plan goals, and departments have developed budgets that support this effort. In addition, staff is analyzing available resources to identify strategic investments in priorities, such as infrastructure improvements, housing investment, and long-term financial stability.

SUPPORTING DOCUMENTS

A . Strategic Financial Plan

CEO Recommendation: Approve

Reviewed By: Helene Franchi