



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 5/20/2014

Agenda Placement: 7T

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors

FROM: Lawrance Florin - Director
Housing and Intergovernmental Affairs

REPORT BY: Nancy Johnson, Housing and Community Development Program Manager - 707-299-1352

SUBJECT: Adoption of a resolution implementing actions necessary for the imposition of assessments for County Service Area No. 4

RECOMMENDATION

Director of Housing and Intergovernmental Affairs requests adoption of a resolution providing for the following:

1. Acceptance of the Engineer's Report relating to the assessments for County Service Area No. 4 to provide funding for the farmworker housing centers;
2. Setting a public hearing for at June 17, 2014 at 9:00 a.m. to hear protests to the proposed assessment;
3. Directing the Clerk of the Board to comply with applicable notice requirements with respect to the proposed assessment; and
4. Designating Sora O'Doherty of the County Counsel's office as the person to answer questions regarding the assessments and protest proceedings.

EXECUTIVE SUMMARY

The recommended action commences the process necessary for County Service Area No. 4 to impose assessments on qualifying property owners that provides funding for the three farmworker housing centers (Calistoga, Mondavi and River Ranch). Adoption of the resolution accepts the required Engineer's Report, declares the County's intent to levy the assessments for Fiscal Year 2014-2015, sets a time to hold a public hearing to consider any protests to the proposed assessments, and designates Sora O'Doherty as the person to answer questions regarding the assessments.

FISCAL IMPACT

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| Is there a Fiscal Impact? | Yes |
| Is it currently budgeted? | Yes |
| Where is it budgeted? | Assessments are levied on qualifying property owners who have one acre or more of planted vineyards. The proposed assessments fund the farmworker housing activities and are budgeted in County Service Area No. 4. |
| Is it Mandatory or Discretionary? | Mandatory |
| Is the general fund affected? | No |
| Future fiscal impact: | The proposed assessments fund the farmworker housing activities of County Service Area No. 4. If assessments are not imposed, County Service Area No. 4 would not have sufficient funding to maintain activities at the three farm worker centers. |
| Consequences if not approved: | The proposed assessments fund the farmworker housing activities of County Service Area No. 4. If assessments are not imposed, County Service Area No. 4 would not have sufficient funding to cover costs at the three farm worker centers. |
| Additional Information: | |

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

In 2002, the Board of Supervisors established County Service Area No. 4 (CSA4) to provide funding for farmworker housing programs. Subsequently, owners of parcels of real property containing one or more acres of planted vineyards approved an annual assessment not to exceed ten dollars (\$10.00) per acre per year to provide such funding. The approval of the assessments covers a five-year period as provided in Government Code section 25213.2. The last vote of the property occurred in 2013, so the current five year period will expire June 30, 2017.

Adoption of the resolution will accept the Engineer's Report, declare the Board's intent to levy assessments for County Service Area No.4 pursuant to the Report, and set a public hearing date of June 17, 2014 to consider any protests with respect to the assessments. The Report calls for a per acre levy of \$10.00 for fiscal year 2014/2015. The funds collected under the CSA4 assessment program will be utilized to provide financial assistance to the Napa County Housing Authority in its operation of the three farmworker housing centers known as River Ranch, Calistoga and Mondavi.

SUPPORTING DOCUMENTS

A . Resolution

CEO Recommendation: Approve

Reviewed By: Leanne Link