



A Tradition of Stewardship  
A Commitment to Service

Agenda Date: 5/20/2014

Agenda Placement: 7C

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

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**TO:** Board of Supervisors

**FROM:** Teresa Zimny for HOWARD HIMES - Director  
Health & Human Services Administration

**REPORT BY:** Shelli Brobst, Contracts Analyst - 253-4720

**SUBJECT:** Amendment No. 3 to Agreement with Gina Kramer, MFT (Outpatient Mental Health)

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### **RECOMMENDATION**

Director of Health and Human Services requests approval of and authorization for the Chairman to sign Amendment No. 3 to Agreement No. 8003 with Gina Kramer, MFT, increasing the amount by \$7,000 for a new maximum of \$25,000 for the provision of additional mandated services in the Mental Health Outpatient Managed Care Program.

### **EXECUTIVE SUMMARY**

Under the existing agreement with this contractor, outpatient services are provided to clients of the County's Mental Health Outpatient Managed Care Program in accordance with the terms of an agreement the County has with the California Department of Health Care Services. Approval of the recommended amendment will enable the contractor to be paid for the provision of additional mandated services to clients in the current fiscal year. HHS bills Medi-Cal for services performed by providers and receives federal reimbursement for part of the cost of those services. The balance of the costs is funded by State Behavioral Health Realignment funds. There is no County share for these costs.

Ginal Kramer is a local vendor.

### **FISCAL IMPACT**

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes

Where is it budgeted?	Health & Human Services Mental Health, Budget Unit 20002
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	Approval of the requested item is discretionary in that there is no mandate to have this specific contract. However, as the State Contracted Mental Health Plan, the County is mandated by the State Department of Health Care Services (DHCS) to obtain mental health services for its clients. This contractor provides the necessary services to meet that requirement.
Is the general fund affected?	No
Future fiscal impact:	The agreement contains an automatic annual renewal provision, which allows the County the option to continue these services in the following fiscal year. Appropriations for future fiscal years will be budgeted accordingly.
Consequences if not approved:	If this amendment is not approved, the County might be unable to provide the necessary mental health services to clients in a timely and effective manner and would be in breach of its DHCS Mental Health Plan agreement.
Additional Information:	

### **ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

### **BACKGROUND AND DISCUSSION**

On April 1, 1998, the County's Health and Human Services Agency (HHS) implemented the outpatient phase of the Mental Health Managed Care Program, establishing a network of third party providers. The Managed Care Program is governed by the terms of Agreement No. 4028 with the State Department of Mental Health, regulations promulgated by the Federal Medicaid and California Medi-Cal programs, and by a provider operations manual developed by HHS staff. HHS bills Medi-Cal for services performed by providers and receives Federal reimbursement for part of the cost of those services. The balance of the costs is funded by Behavioral Health Realignment. There is no County share for these costs. The Managed Care Program's network of providers includes Psychiatrists, Psychologists, Marriage and Family Therapists (MFTs), and Licensed Clinical Social Workers (LCSWs). Currently, the Program providers treat 175-225 clients on a regular basis. The County enters into contracts (defined as subcontracts in the State agreement) with the individual program providers to counsel clients participating in the County's Program.

Approval of today's recommended amendment will increase the maximum compensation payable to the contractor by \$7,000 for new contract maximum of \$25,000. The increase to the maximum amount has been made necessary by the contractor's provision of mandated services to an increased number of clients during Fiscal Year 2013-2014.

Under the County's current protocols for contract management, HHS is only able to pay a contractor up to

the amount of the spending authority specified in an approved contract. Thus, to avoid having expenditure authority “stranded” in contracts that may not be fully utilized during the year, HHSA's practice is to amend contracts during the course of the year, as they are utilized. The recommended amendment is thus in line with HHSA's practice of monitoring utilization of specialty services through the year and applying funding by means of periodic contract amendments. The County will only reimburse the contractor for services that have been authorized by the program manager, and only up to the Board-authorized maximum.

Gina Kramer is a local vendor.

**SUPPORTING DOCUMENTS**

None

CEO Recommendation: Approve

Reviewed By: Karen Collins