



Agenda Date: 5/2/2006
Agenda Placement: 6K

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: John Tuteur - Registrar of Voters
Elections
REPORT BY: John Tuteur, Assessor-Recorder-County Clerk, 253-4459
SUBJECT: Integrity License and Technical Maintenance Agreement with Sequoia Voting Systems, Inc.

RECOMMENDATION

Assessor-Recorder-County Clerk requests approval of and authorization for the Chair to sign an agreement with Sequoia Voting Systems, Inc. for a maximum of \$18,750 for the term January 1, 2006 through December 31, 2006 for a license and technical maintenance of the elections management and voter registration software system.

EXECUTIVE SUMMARY

Assessor-Recorder-County Clerk requests approval of and authorization for the Chair to sign an agreement with Sequoia Voting Systems, Inc. for a maximum of \$18,750 for the term January 1, 2006 through December 31, 2006 for a license and maintenance of the elections management and voter registration software system. Under the old agreement (No. 4178), which was negotiated at a fixed price for five years in 2000 and expired on December 31, 2005, the maintenance cost was \$1,285 per month. This new agreement will increase the cost to \$1,562.50 per month. For the FY 05-06, the department will attempt to absorb the additional cost of \$1,665 (\$277.50 per month for six months). Sequoia, or one of its predecessors, has provided this backbone system to Napa County for approximately 30 years. The proposed agreement will extend the term for one year only because of rapidly changing requirements for such systems under the Help America Vote Act.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	No
What is the revenue source?	For the FY 05-06, \$15,420 (\$1,285 per month) budgeted in the Primary-General Elections (13600) budget unit. The department will attempt to absorb the additional cost of \$1,665 (\$277.50 per month for six months). For FY 06-07, \$18,750 is budgeted as the cost for January 2007-June 2007 is not yet

	known.
Is it Mandatory or Discretionary?	Mandatory
Is the general fund affected?	Yes
Future fiscal impact:	All elections offices must have election management and voter registration systems under Federal and State law. This increase comes after five years of fixed price maintenance negotiated in 2002 and is reasonable.
Consequences if not approved:	Napa County will not be in compliance with Federal and State election laws and will face severe legal and financial consequences.
Additional Information:	None

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

On June 22, 1999, the County entered into Agreement No. 4178 with Sequoia Voting Systems, Inc. (Sequoia) for the term of June 22, 1999 through December 31, 2005 (72 months) to establish certain upgrades and additions to its Integrity/SignaScan Elections Office Management Systems for the Napa Assessor-Recorder/County Clerk's Elections Department. Sequoia, or one of its predecessors, has provided this backbone system to Napa County for approximately 30 years.

The current backbone system support and maintenance agreement with Sequoia was signed several years ago for a multi-year period at a substantial savings to Napa County. The original compensation was 72 months of maintenance with first 12 months at no cost and final 60 months at \$1,285 per month. The proposed agreement will increase the maintenance cost to \$1,562.50 per month and extend the term for one year only because of rapidly changing requirements for such systems under the Help America Vote Act. The modest increase in the annual cost is acceptable given the long-term nature of the expiring contract.

Sequoia will provide the software maintenance services consisting of Telephone Support, Website Support and/or Remote Support, whichever method is deemed as most likely to efficiently resolve the problem.

The Elections office is fortunate to have a fully-integrated elections package with Sequoia providing backbone software system, paper ballot printing and tabulation and polling place touchscreen voting system and tabulation. Napa County has pioneered voter-friendly services such as early voting at remote locations largely because of the synergy provided by comprehensive Sequoia support.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Maiko Klieman