



Agenda Date: 5/2/2006
Agenda Placement: 6F

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Shelli Brobst for Randy Snowden - Director
Health & Human Services
REPORT BY: Shelli Brobst, Contracts Analyst, 253-4720
SUBJECT: Amendment No. 3 to Agreement No. 4832 with Napa Valley College (Learning Disabilities)

RECOMMENDATION

Director of Health and Human Services requests approval of and authorization for the Chair to sign Amendment No. 3 to Agreement No. 4832 with Napa Valley College increasing the amount by \$5,100 for a new maximum of \$30,600 and revising the Scope of Work to include performance measurements related to diagnostic learning disabilities assessments for CalWORKs clients.

EXECUTIVE SUMMARY

Under this agreement, Napa Valley College conducts learning disabilities assessments and makes diagnoses to enable CalWORKs participants to successfully seek, obtain and retain employment. The requested amendment will add performance measurements to the Scope of Work and increase the contract amount to reimburse the contractor for an increase in the number of referrals.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Social Services
Is it Mandatory or Discretionary?	Mandatory
Is the general fund affected?	Yes
Future fiscal impact:	Although the agreement terminates June 30, 2006, the agreement contains an automatic renewal, which allows the County the option to continue these services into the next fiscal year.

Consequences if not approved: If this amendment is not approved, HHSa will not have the necessary spending authority to pay Napa Valley College to provide additional mandated services.

Additional Information:

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

The requested amendment will allow Napa Valley College to continue providing services, thereby enabling the County to meet its mandated requirement to screen all CalWORKs applicants and recipients for learning disabilities. Napa Valley College's Learning Diagnostic Services Center conducts learning disabilities assessments, makes diagnoses, and advises case management staff of accommodations needed for participants to seek, obtain and retain employment. Approval of the requested amendment will revise the Scope of Work to include performance measurements and increase the contract maximum to compensate the contractor for an increase in the number of referrals provided services.

Referral activity has increased because, among other reasons, Agency staff are doing a better job of presenting the benefits of LD screening. Learning Disability (LD) information is being presented to clients more often. The LD information is presented both at client orientation and at Welfare to Work appraisal appointments.

The Agency has an executed Business Associate Agreement on file with this vendor.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Lorenzo Zialcita