



A Tradition of Stewardship  
A Commitment to Service

Agenda Date: 5/19/2020

Agenda Placement: 6Q

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

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**TO:** Board of Supervisors

**FROM:** Steven Lederer - Director of Public Works  
Airport

**REPORT BY:** Greg Baer, Airport Manager - x4665

**SUBJECT:** Authorize the Airport Manager to Submit an Application and Execute a FAA CARES Act Grant

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### **RECOMMENDATION**

Director of Public Works requests authorization for the Airport Manager to submit an application and execute a Federal Aviation Administration Coronavirus Aid, Relief, and Economic Security (CARES) Act grant agreement in the amount of \$69,000 to be used to support ongoing airport operations and maintenance.

### **EXECUTIVE SUMMARY**

The CARES Act was signed into law on March 27, 2020 and included \$10 billion in funds to be awarded as economic relief to eligible U.S. airports affected by the COVID-19 pandemic. Based on FAA allocation formulas, the Napa County Airport is eligible for a grant in the amount of \$69,000, with no match required, to pay for ongoing airport operations and maintenance costs.

### **FISCAL & STRATEGIC PLAN IMPACT**

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	No
What is the revenue source?	Federal Funding - Federal Aviation Administration
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	As part of the Federal Government's CARES Act, U.S. qualifying airports are eligible to receive grant funds with no match requirements to help offset financial impacts caused by the COVID-19

pandemic. By submitting a grant application, Napa County expects to receive \$69,000 to be used for operations and maintenance costs, with the only grant requirement for the airport to employ, through December 31, 2020, at least 90% of airport employees.

Is the general fund affected?

No

Future fiscal impact:

Based on expected timing of the grant application and grant issuance, at least a portion of the expected \$69,000 would be received in fiscal year 2020-21. Although it is expected that the entirety of the grant will be expended in fiscal year 2020-21, the airport has up to four years to draw on the funds.

Consequences if not approved:

The County would not be able to take advantage of this opportunity to receive \$69,000 to help offset the significant decline in airport revenues because of the COVID-19 pandemic.

County Strategic Plan pillar addressed:

Effective and Open Government: Strengthen effective, efficient and fiscally responsible County operations  
Livable Economy for All: Improve and maintain the existing transportation and roads system to safely accommodate all users

Additional Information:

### **ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

### **BACKGROUND AND DISCUSSION**

The Coronavirus Aid, Relief, and Economic Security (CARES) Act was signed into law on March 27, 2020 and included \$10 billion in funds to be awarded as economic relief to eligible U.S. airports affected by the COVID-19 pandemic. Based on Federal Aviation Administration (FAA) allocation formulas, the Napa County Airport is eligible to receive a grant in the amount of \$69,000, with no match required, to pay for ongoing airport operations and maintenance costs. Unlike typical grants that the airport receives from the FAA that come with 39 grant assurances, this grant only requires the airport to continue to employ, through December 31, 2020, at least 90% of airport employees, which is supported by our FY 20/21 budget submittal and which airport management is committed to.

Upon approval of the requested action, the Airport Manager will submit a completed FAA CARES Act application which is expected to generate a grant offer within a couple of weeks, which the Airport Manager will execute, allowing the airport to take advantage of these funds in a short amount of time.

### **SUPPORTING DOCUMENTS**

None

CEO Recommendation: Approve

Reviewed By: Mary Booher