



A Tradition of Stewardship  
A Commitment to Service

Agenda Date: 5/19/2020

Agenda Placement: 6M

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

---

**TO:** Board of Supervisors

**FROM:** Steven Lederer - Director of Public Works  
Public Works

**REPORT BY:** James Reese, Associate Engineer - x8281

**SUBJECT:** Amendment No. 1 to BCA Professional Services Agreement No. 180054B

---

### **RECOMMENDATION**

Director of Public Works requests approval of and authorization for the Chair to sign Amendment No. 1 to Agreement No. 180054B with Biggs Cardosa Associates, Inc. (BCA), increasing the amount by \$100,000 for the Fiscal Year 2019-20 to a maximum of \$600,000 for this year only for continued on-call construction support (field engineering) services.

### **EXECUTIVE SUMMARY**

Through an RFQ selection process the Napa County Public Works Department had identified BCA as the most qualified to perform on call engineering support and construction support services (field engineering). On July 18, 2017 BCA was awarded a \$500,000 yearly not to exceed contract with four automatic renewals. Due to the heavy work load this year Napa County Public Works Department requests an additional \$100,000 for this year only to cover field engineering services for the remainder of this fiscal year. Under field engineering services, the consultant will act as the resident engineer, construction manager and structure representative and also provide construction inspection and special inspections and coordinate other related quality assurance construction services (survey verification, geotechnical observation, material testing, QSD/QSP) for the projects. BCA has assisted the County with Devlin Road construction (now complete) and a number of 2017 storm repair projects, some of which are still in progress.

### **FISCAL & STRATEGIC PLAN IMPACT**

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes

Where is it budgeted?	This contract will be used by various Roads Projects. No budget adjustments is needed.
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	These projects will improve the existing transportation and roads system to safely accommodate all users.
Is the general fund affected?	No
Future fiscal impact:	None
Consequences if not approved:	If not approved, different projects could get delayed.
County Strategic Plan pillar addressed:	Healthy, Safe, and Welcoming Place to Live, Work, and Visit
Additional Information:	

### **ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

### **BACKGROUND AND DISCUSSION**

Through an RFQ selection process the Napa County Public Works Department had identified BCA as the most qualified to perform on call engineering support and construction support services (field engineering). On July 18, 2017 BCA was awarded a \$500,000 yearly not to exceed contract with four automatic renewals. Due to the heavy work load this year with the projects listed below, Napa County Public Works Department requests contracting for an additional \$100,000 to cover field engineering services for the remainder of this fiscal year. Under field engineering services, the consultant will act as the resident engineer, construction manager and structure representative and also provide construction inspection and special inspections and coordinate other related quality assurance construction services (survey verification, geotechnical observation, material testing, QSD/QSP) for the projects.

The projects that BCA has assisted with field engineering services during fiscal year 2019-20 are:

- | Devlin Road Segment E Extension (RDS 11-06)
- | Ridgecrest Drive Storm Damage Repair (RDS 18-22)
- | Sunnyhill Drive Storm Damage Repair (RDS 18-16)
- | Silverado Trail at Pratt Avenue Storm Damage Repair (RDS 18-17)
- | Mt. Veeder Road MPM 4.75 Storm Damage Repair (RDS 19-11)
- | Dry Creek Road MPM 7.51 Storm Damage Repair (RDS 19-15)
- | Dry Creek Road MPM 7.75 Storm Damage Repair (RDS 19-10)
- | Dry Creek Road MPM 10.5 Storm Damage Repair (RDS 19-09)

BCA staff have helped the County ensure that the construction contractors comply with the contract documents, minimize disruptions to the public, and deliver the projects on schedule and within the budget. All of the projects have budgets to pay BCA for the field engineering services.

### **SUPPORTING DOCUMENTS**

None

CEO Recommendation: Approve

Reviewed By: Susan Kuss