



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 5/19/2020

Agenda Placement: 6J

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors

FROM: Shelli Brobst for Jennifer Yasumoto - Director
Health & Human Services Administration

REPORT BY: JoAnn Melgar, Staff Services Analyst II - 707-253-4722

SUBJECT: Revenue Memorandum of Understanding ("MOU") with Napa County Office of Education (Public Health Epidemiology Support)

RECOMMENDATION

Director of Health and Human Services requests approval of and authorization for the Chair to sign a Memorandum of Understanding with the Napa County Office of Education ("NCOE") for a maximum of \$161,500 for the term January 1, 2020 through October 15, 2024 for Public Health to provide epidemiological services to support a grant received by NCOE aimed at preventing the onset and reducing the progression of substance abuse and its related problems.

EXECUTIVE SUMMARY

The Napa County Office of Education ("NCOE") recently received a grant that requires a portion of the funds to be allocated to a partner agency providing the support of an epidemiologist. The grant, SPF-Partnerships for Success, is aimed at preventing the onset and reducing the progression of substance abuse and its related problems, while strengthening prevention capacity and infrastructure at the community level. The grant program is intended to address one of the nation's top substance abuse prevention priorities - underage drinking among persons aged 9 to 20. NCOE's grant funds will also be used to address underage marijuana and tobacco use.

The purpose of this Memorandum of Understanding ("MOU") with NCOE is for a Public Health epidemiologist to perform specialized duties associated with the collection, analysis, and reporting of data needed for the SPF-Partnerships for Success grant. The epidemiologist will provide feedback and support to NCOE's evaluator on data collection instruments and survey design and will assist in reporting on county-wide trends related to substance use. The epidemiologist will also help support the Catalyst Coalition, a substance use prevention coalition co-chaired by Public Health staff, by providing data to drive the strategic prevention framework in the areas of assessment and evaluation.

In exchange for these services, NCOE will pay the County a total contract maximum not to exceed \$161,500 for the term January 1, 2020 through October 15, 2024.

FISCAL & STRATEGIC PLAN IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Health & Human Services Public Health
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	If this Memorandum of Understanding is not approved then Public Health Division would not be able to accept this additional revenue to have the epidemiologist perform specialized duties associated with the collection, analysis, and reporting of data.
Is the general fund affected?	No
Future fiscal impact:	This Memorandum of Understanding ends on October 15, 2024. Appropriations have been included in the approved Fiscal Year 2019-2020 budget and future fiscal years will be budgeted accordingly.
Consequences if not approved:	If this Memorandum of Understanding is not approved then Napa County Public Health will not be able to provide epidemiological services to Napa County Office of Education.
County Strategic Plan pillar addressed:	Healthy, Safe, and Welcoming Place to Live, Work, and Visit
Additional Information:	

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

Pursuant to this Revenue Memorandum of Understanding ("MOU") with Napa County Office of Education ("NCOE"), Napa County Public Health will provide a Lead Epidemiologist to perform specialized duties associated with the collection, analysis, and reporting of data for the SPF- Partnerships for Success grant received by NCOE.

The overall program goals of this grant are to:

1. Strengthen community collaboration and prevention capacity to reduce youth substance use in Napa County;
2. Decrease youth exposure and access to alcohol, marijuana and vaping at home and in the community;
3. Increase the capacity of Napa Valley Unified School District and NCOE's Court and Community Schools to prevent and intervene in student substance use, with a focus on the link between adverse childhood

experiences, mental health, and substance use; and

4. Reduce the perception that alcohol, marijuana and e-cigarette use is not harmful for youth through improved school policies and awareness activities, with a focus on nontraditional students, foster and homeless youth, and Lesbian Gay Bisexual Transgender Queer ("LGBTQ") students.

Specific Evaluation Goals include:

1. Administer California Healthy Kids Survey;
2. Present findings to partners and use those findings to develop an action plan and logic models;
3. Administer Parent Survey about youth substance use in English and Spanish;
4. Assist the Tobacco Coalition in passing a multi-unit housing smoking ban;
5. Add cannabis and other illicit substances to the social host ordinance in the City of Napa and Napa County; and
6. Limit advertising of marijuana dispensaries on billboards within 1,000 feet of where youth congregate, including the junior college.

NCOE will pay the County a total contract maximum not to exceed \$161,500 for the term January 1, 2020 through October 15, 2024 for Napa County Public Health to:

1. Provide the guidance of County epidemiologists in evaluation and assessment as outlined by the action plan;
2. Review data with NCOE's coordinator prior to presenting to partners and provide insight on indicators that should be aggregated or covariates that should be considered when evaluating data;
3. Collaborate on evidence-based activities to reduce youth use of alcohol, marijuana and e-cigarettes/vaping;
4. Provide feedback on the parent survey created by the evaluator and coordinator;
5. Continue to lead tobacco control efforts in Napa County through the Coalition for a Tobacco Free Napa and partner with the Catalyst Coalition to reduce vaping and e-cigarette use among youth; and
6. Act as a partner in providing education and information on policies put forth by the coalition to address the issues of youth substance use.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Ben Guerrieri