



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 5/19/2020

Agenda Placement: 6E

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors

FROM: JoAnn Melgar for Jennifer Yasumoto - Director
Health & Human Services Administration

REPORT BY: JoAnn Melgar, Staff Services Analyst II - 707-253-4722

SUBJECT: Renewal Agreement with Jump Technology Services, LLC

RECOMMENDATION

Director of Health and Human Services requests approval of and authorization for the Chair to sign Renewal Agreement No. 180221B (formerly No. 180221C) with Jump Technology Services, LLC for an annual maximum of \$14,304 for the term July 1, 2020 through June 30, 2021 and each automatic renewal thereof to provide case management software for the Adult Protective Services Program.

EXECUTIVE SUMMARY

Today's requested action requests approval of a Renewal Agreement with Jump Technology Services, LLC, which provides licensing, hosting, maintenance and support fee for Adult Protective Services program ("APS") staff to use the LEAPS case management database for APS activities, at an annual cost of \$14,304, for the term July 1, 2020 through June 30, 2021 with automatic renewals thereafter.

The current Agreement, which expires June 30, 2020, has an annual maximum of \$14,160. The costs of the quarterly database backup will increase from \$800 to \$848 and the costs of the web-based training will increase from \$1,600 to \$1,696 with the Renewal Agreement.

There are only a select few service providers providing software to support APS in California and JUMP Technologies is the preferred provider, used by the majority of counties in California.

Jump Technology Services, LLC is not a local vendor.

FISCAL & STRATEGIC PLAN IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Health & Human Services Comprehensive Services for Older Adults
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	There is no mandate to contract with this vendor for these services, however, this agreement will allow APS staff to comply with State regulations and maintain a comprehensive database on all reports of abuse.
Is the general fund affected?	No
Future fiscal impact:	Appropriations have been included in the approved Fiscal Year 2019-2020 budget and future fiscal years will be budgeted accordingly.
Consequences if not approved:	APS staff will lack the necessary resources to stay in compliance with APS documentation requirements and regulatory mandates.
County Strategic Plan pillar addressed:	Effective and Open Government
Additional Information:	

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

The Adult Protective Services program ("APS") is a state mandated program (Welfare and Institutions Code Section 15600, et. seq.) charged with the investigation of allegations of abuse and neglect perpetrated against dependent adults and the frail elderly who reside outside of licensed facilities. APS works closely with the District Attorney's Office and local law enforcement agencies to provide this key public safety protection for this vulnerable population.

Besides the investigative component, APS provides an array of social services that includes: a 24-hour emergency response system, initial evaluation, assessment, reassessment, service plan development and monitoring, the purchase of tangible services, emergency shelter, in-home protection, case management, and information and referral.

According to the California Department of Social Services Manual of Policies and Procedures Division 33 regulations, APS programs must comply with strict timelines when responding to calls and in the delivery and documentation of services as outlined above. Jump Technologies Services, LLC provides LEAPS Software, which assists the APS social worker in complying with State regulations and in maintaining a comprehensive database on all reports of abuse. The software maintains accessible electronic records containing vital bio-demographic data on all victims and perpetrators referred for services.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Ben Guerrieri