



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 5/19/2020

Agenda Placement: 6A

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors

FROM: JULIE BAPTISTA - Chief Probation Officer
Probation

REPORT BY: Ferlyn Buenafe, Staff Services Manager - 707.253.4126

SUBJECT: Funding Agreement with Napa County Office of Education - Amendment No. 3

RECOMMENDATION

Chief Probation Officer requests approval of and authorization for the Chair to sign Amendment No. 3 to revenue Agreement No. 180023B with the Napa County Office of Education for a maximum of \$7,000 for the term July 1, 2020 through June 30, 2021, to offset a portion of the cost of a Probation Officer assigned to the Community Schools.

EXECUTIVE SUMMARY

This action requests approval of an amendment to revenue agreement 180023B between the Probation Department and the Napa County Office of Education (NCOE) to provide funding to offset a portion of the cost of a Probation Officer assigned to the Community Schools. The Probation Officer provides probation services to students classified as court wards and restorative justice services to NCOE students and their families.

This item supports Strategic Plan pillar: Collaborative, Connected and Engaged Community

FISCAL & STRATEGIC PLAN IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Probation
Is it Mandatory or Discretionary?	Discretionary

Discretionary Justification:	This item is discretionary in that there is no mandate to place a Probation Officer at a school. However, the Probation Department benefits by having Probation Officers assigned to NCOE to supervise wards of the court attending the Community Schools. This revenue will offset a small portion of the 1.0 FTE funded by the General Fund.
Is the general fund affected?	Yes
Future fiscal impact:	This agreement is reviewed on an annual basis and is subject to the availability of funds by NCOE. Appropriations will be reviewed and budgeted accordingly in future fiscal years.
Consequences if not approved:	If this item is not approved, the Probation Department will not receive revenue to offset the General Fund for the 1.0 FTE Probation Officer assigned to NCOE.
County Strategic Plan pillar addressed:	Collaborative and Engaged Community
Additional Information:	

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

Napa County Office of Education (NCOE) operates five classrooms and an Independent Study Program, collectively known as *Community School*. The Chief Probation Officer assigns a Probation Officer (PO) to provide assistance in supervising wards of the Juvenile Court attending school.

The PO's duties include the following: monitor compliance with the terms and conditions of probation by court wards, investigate absences when requested by teachers, respond to teacher requests for assistance with students posing disruptive behavioral problems, and provide counseling/monitoring to status offenders.

The department has had an Agreement with NCOE since fiscal year 2015-2016 to offset the salary of a PO assigned to the Community School.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Susan Kuss