



Agenda Date: 5/17/2005  
Agenda Placement: 6H

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

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**TO:** Board of Supervisors  
**FROM:** Martha Burdick for Robert Peterson - Director  
Public Works  
**REPORT BY:** Jane Slattery, Senior Engineering Aide , 259-8372  
**SUBJECT:** Health & Human Services Agency Buildings G & H Roof Repair & Fascia Replacement - Approval of Plans and Specifications and Authorization to Advertise for Bids and Open Bids

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### **RECOMMENDATION**

Director of Public Works requests approval of plans and specifications for the "Health & Human Services Agency Buildings G & H Roof Repair & Fascia Replacement Project," PW 05-06, authorization to advertise for sealed bids and opening of the bids at a time, date and location to be published by the Director of Public Works pursuant to Section 20150.8 of the Public Contract Code.

### **EXECUTIVE SUMMARY**

The flat roofs of modular buildings G & H, which serve as office space for the Health and Human Services Agency, have developed leaks which are in need of repair. The roofs of both of the buildings have short parapet walls which are required by fire code. The parapet walls have created obstacles for good drainage, causing water to sit and leak into the buildings. This project will build up the roof in the areas that are leaking, repair damage and weatherize the parapet walls with roofing material. In addition the fascias of both roofs, which act as a weatherizing component to keep the wind driven rain out of the structure, have cracked, warped and pulled away from the buildings in some places creating an on going maintenance problem. This project will provide for the repair of the roof and replacement of the weathered fascia.

### **FISCAL IMPACT**

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Capital Improvement Program
Is it Mandatory or Discretionary?	Discretionary

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Discretionary Justification:	Currently the roofs of both Buildings G & H have areas where the rain water puddles and then leaks into the building. This project would build up the roof in the areas where water collects and slope the roof to drain. The fascia replacement would insure that maintenance personnel would not have to continue to repair and seal up the openings in the fascia to keep out the wind and rain.
Is the general fund affected?	Yes
Future fiscal impact:	Construction costs associated with this project will be incurred in Fiscal Year 2006.
Consequences if not approved:	The roof will continue to leak during rain storms causing moisture to get into the building and Property Maintenance staff to be called out to get the water off the roof. The structures will deteriorate and more costly repairs will be needed.
Additional Information:	Completion of this project will save Property Maintenance staff time.

### **ENVIRONMENTAL IMPACT**

Categorical Exemption \*Class 1: Existing facilities and no expansion of use.

### **BACKGROUND AND DISCUSSION**

The flat roofs of modular buildings G & H, which serve as office space for the Health and Human Services Agency, have developed leaks which are in need of repair. In addition the fascias of both roofs, which act as a weatherizing component to keep the wind driven rain out of the structure, have cracked, warped and pulled away from the buildings in some places creating an on-going maintenance problem. This project will provide for the repair of the roof and replacement of the weathered fascia. Staff is targeting construction of this project this summer so that the building is protected from the rains during the next rain season and Property Maintenance staff will not have to be called for repairs.

Funding in the amount of \$60,000 is included in the adopted fiscal year 2004-2005 budget, and the Engineer's construction cost estimate is \$40,000.

### **SUPPORTING DOCUMENTS**

None

CEO Recommendation: Approve

Reviewed By: Michael Stoltz