



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 5/16/2017

Agenda Placement: 6E

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Shelli Brobst for Howard Himes - Director
Health & Human Services Administration
REPORT BY: JoAnn Melgar, Staff Services Analyst II - 707-253-4722
SUBJECT: Renewal Agreement with Diablo Valley College

RECOMMENDATION

Director of Health and Human Services requests approval of and authorization for the Chair to sign the renewal of an agreement (formerly AUD 6925) with Diablo Valley College for an annual maximum of \$9,999 for the term July 1, 2017 through June 30, 2018, with a provision for annual renewal, for educational training for clients participating in the County's Workforce Innovation and Opportunity Act funded program.

EXECUTIVE SUMMARY

Participants enrolled in Workforce Innovation and Opportunity Act (WIOA) Adult and Dislocated Worker programs are eligible to participate in an education and/or training program if it is determined the designated training is necessary for them to attain their employment goal and they are deemed suitable for the coursework. This training is procured by customer choice.

Diablo Valley College, located in Pleasant Hill, California, offers some course work that Napa Valley College does not. One program is the Substance Abuse Counseling program. Diablo Valley College also provides Registered Nursing and Certified Nursing Assistant programs with a shorter or no wait list.

Diablo Valley College is not a local vendor. Pursuant to the County's policy, any agreements greater than 3 years in length must get approval by the Board of Supervisors.

FISCAL IMPACT

Is there a Fiscal Impact? Yes

Is it currently budgeted?	Yes
Where is it budgeted?	Health & Human Services Self Sufficiency Services
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	<p>Workforce Napa must meet the Workforce Innovation and Opportunity Act (WIOA) requirement that a percentage of grant monies be allocated to direct services to customers, which includes training. Accepting this contract will allow Napa Valley College to provide training to customers who choose this particular provider.</p> <p>This contract is mandatory in that the WIOA program mandates "consumer choice" for training offered by providers on the Eligible Training Provider List.</p>
Is the general fund affected?	No
Future fiscal impact:	Although the agreement terminates June 30, 2018, the agreement contains an automatic renewal provision which allows the County the option to continue to utilize the contractor's services in subsequent fiscal years. The corresponding appropriation will be included in the Agency's requested budget for Fiscal Year 2018-2019.
Consequences if not approved:	If this renewal is not approved Diablo Valley College will be unable to provide training to Workforce Innovation and Opportunity Act participants choosing this provider. The County of Napa could also have difficulty fully expending WIOA allocations and meeting the mandatory training requirement.
Additional Information:	

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

Participants enrolled in Workforce Innovation and Opportunity Act (WIOA) Adult and Dislocated Worker programs are eligible to participate in an education and/or training program if it is determined the designated training is necessary for them to attain their employment goal and they are deemed suitable for the coursework. This training is procured by customer choice.

Starting with Program Year 2012-2013, the State mandated all WIOA program operators to spend 25% of their funding on training services for participants. Currently, the mandated training amount has increased to 30% of Napa County's allocation. This has increased the number of participants the County is able to support in training. The State requires each school to meet designated requirements before it can be paid with WIOA funds. Once the requirements are met, the school is placed on the State's Eligible Training Provider List (ETPL) for job skills training. Diablo Valley College is on the ETPL.

Diablo Valley College, located in Pleasant Hill, California, offers some course work that Napa Valley College does not. One such program is the Substance Abuse Counseling program. Diablo Valley College also provides Registered Nursing and Certified Nursing Assistant programs with a shorter or no wait list. WIOA allows the

customer to choose which school they would like to attend, and in some cases they prefer to attend Diablo Valley College.

Diablo Valley College is not a local vendor.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Bret Prebula