



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 5/16/2017

Agenda Placement: 6D

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors

FROM: Shelli Brobst for Howard Himes - Director
Health & Human Services Administration

REPORT BY: JoAnn Melgar, Staff Services Analyst II - 707-253-4722

SUBJECT: Amendment No. 13 to Agreement with COPE Family Center, Inc.

RECOMMENDATION

Director of Health and Human Services requests approval of and authorization for the Chair to sign Amendment No. 13 to Agreement No. 170522B with Cope Family Center, Inc. decreasing the amount by \$82,765 for a new annual maximum of \$192,235 and amending the Scope of Work and Compensation exhibits to incorporate Addendum 4 to Exhibit A-2nd Revision and Addendum 8 to Exhibit B-3rd Revision to provide Family Preservation/Family Support services funded by state allocation of federal funds.

EXECUTIVE SUMMARY

Cope Family Center's mission is to help keep children safe from abuse and neglect and serve families experiencing a variety of difficulties. Funding for this agreement comes from the Community Based Child Abuse Prevention (CBCAP) allocation, 2011 Realignment, and uncapped Title IV-E federal funding.

Under the current agreement, Cope provides parenting classes for parents of infants and toddlers, home visitor services, and emergency assistance/child care services for families receiving family reunification services from the County. Cope also coordinates referrals to at-risk families who call or come in to Cope's Family Resource Center. Cope also provides staff who supervise court-ordered visits for some of the families receiving services from Child Welfare Services.

Staff requests approval of this contract amendment to adjust for the removal of the supervision of court-ordered visits between children and parents. Child Welfare Services staff will be performing these duties. If approved, this amendment will decrease the budget by \$82,765 for a new maximum of \$192,235 in order to reflect decreased expenses to the current Supervised Visitation program for Fiscal Year 2017-2018 and revise the scope of work.

Cope Family Center, Inc. is a local vendor.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Health & Human Services Child Welfare Services
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	This contract is discretionary in that there is no mandate to contract with this provider. This contract is being amended to remove the supervised visitation component and bring it in house. The contract reduction is \$82,765.
Is the general fund affected?	No
Future fiscal impact:	This funds for this contract will be appropriated in future fiscal years.
Consequences if not approved:	If this contract is not approved, the contract maximum will not be reduced and the contract will continue to contain the supervised visitation component; although, Cope is no longer providing that service.
Additional Information:	

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

Cope Family Center utilizes the evidence-based, nationally-recognized Healthy Families America (HFA) home visitation model to work with expectant and new parents whose children are at a risk of maltreatment. The purpose of this program is to promote protective factors and resiliency and protect against adverse childhood experiences.

Services provided include:

- | Community Outreach to local hospitals, partner organizations and doctor's offices;
- | Universal Screening provided to expectant Napa county parents;
- | Parent Survey Assessment provided to all parents who have a positive score on the Universal Screening; and
- | Home visitation provided to all families who meet Parent Survey Assessment criteria and enroll in the program.

Through weekly face-to-face meetings, Family Support Providers (FSP) work with parents to promote positive parent-child interaction, healthy childhood growth and development, and enhance family functioning. Families learn how to access safety net, prevention and primary care services with linkages to community supports

including income subsidies, emergency aid assistance, parent education, child development assessments, and crisis intervention. As a family progresses through the program, weekly visits transition to bi-monthly, to quarterly, until completion of the program, typically 3 to 5 years after entry.

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SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Bret Prebula