



Agenda Date: 5/16/2006  
Agenda Placement: 6B

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

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**TO:** Board of Supervisors  
**FROM:** Shelli Brobst for Randy Snowden - Director  
Health & Human Services  
**REPORT BY:** Shelli Brobst, Contracts Analyst, 253-4720  
**SUBJECT:** Renewal Revenue Agreements with the City of Napa for the Family Self-Sufficiency Coordinator  
and Family Self-Sufficiency Counselor

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### **RECOMMENDATION**

Director of Health and Human Services requests approval of and authorization for the Chair to sign renewals of the following revenue agreements with the City of Napa for the term July 1, 2006 through June 30, 2007 for the Family Self-sufficiency Program:

1. Agreement No. 3668 for a maximum of \$91,807 for a Family Self-sufficiency Coordinator; and
2. Agreement No. 4907 for a maximum of \$77,357 for a Family Self-sufficiency Counselor.

### **EXECUTIVE SUMMARY**

The City of Napa Housing Authority operates the Family Self-sufficiency Program as part of the Section 8 federal rental assistance program mandate. The purpose of the Program is to foster economic independence and self-sufficiency among CalWORKs families and other low-income tenants living in Section 8 housing in Napa County. These agreements reimburse the County for the services of two full-time Family Self-sufficiency Program staff through June 30, 2007.

### **FISCAL IMPACT**

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Social Services
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	Approval of this contract will allow the County to receive revenue to fund two

staff positions to provide Family Self-Sufficiency Program services in Fiscal Year 2006-2007.

Is the general fund affected? No

Future fiscal impact: This revenue agreement is reviewed annually by the City of Napa.

Consequences if not approved: If this agreement is not approved, HHSa either would have to bear the cost of the positions, which potentially could cause an over-expenditure of the Social Services budget, or discontinue the program.

Additional Information:

### **ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

### **BACKGROUND AND DISCUSSION**

The City of Napa Housing Authority operates the Family Self-sufficiency (FSS) Program as part of the federal Section 8 Housing Choice Voucher Program. The FSS Program promotes local strategies to coordinate the use of Housing Choice Voucher program assistance between public and private resources. The coordination of resources enables participating CalWORKs families and other low-income families in the community to achieve economic independence and self-sufficiency, build assets, and prepare for home ownership. As a result of participation in the FSS program, many families have achieved stable, well paid employment, which has made it possible for them to become homeowners. The program offers a financial incentive to the families in the program, awarding escrow monies to families that overcome obstacles and complete goals over a six-year period. Since 1993, 93 housing tenants have completed the program and a total of \$531,011 has been awarded to these families. Of this group, 13 families have achieved home ownership.

The Family Self-sufficiency Coordinator administers the program, ensuring that all critical components of the Program are met in order to maintain federal funding. The FSS Counselor assists the FSS Coordinator in the administration of the Program and works at the direction of the Coordinator to evaluate, case manage, and coordinate activities for and counsel a caseload of participants in the Family Self-sufficiency Program. These agreements reimburse the County for the costs associated with these positions through June 30, 2007.

### **SUPPORTING DOCUMENTS**

None

CEO Recommendation: Approve

Reviewed By: Lorenzo Zialcita