



## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

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**TO:** Board of Supervisors  
**FROM:** Michael Stoltz for Robert Peterson - Director  
Airport  
**REPORT BY:** Erica Ahmann, CIVIL ENGINEER , 259-8369  
**SUBJECT:** Napa County Airport Pollution Control Facility Project - Notice of Completion

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### **RECOMMENDATION**

Director of Public Works requests the following actions for Contract No. PW 06-15, "Napa County Airport Pollution Control Facility Project" at the Napa County Airport:

1. Approval of Budget Transfer No. 60 appropriating \$50,000 in the Airport Capital Improvement budget with offsetting revenues from the Federal Aviation Administration, the State and the Airport Enterprise Fund; (4/5 vote required) and
2. Acceptance of the work as complete and authorization for the Chair to sign and Clerk of the Board to file a Notice of Completion with the Clerk/Recorder

### **EXECUTIVE SUMMARY**

On October 17, 2006, the Board of Supervisors awarded the Napa County Airport Pollution Control Facility Project, PW 06-15, to Northwest General Engineering. Approval of the budget transfer provides the appropriation authority to closeout the project. Work has been completed, and the Director of Public Works requests approval to file Notice of Completion.

### **FISCAL IMPACT**

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Airport
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	Budgetary transfer required as construction costs were higher than anticipated

due to utility connection fees and utility change orders.

Is the general fund affected? No

Future fiscal impact: None

Consequences if not approved: The Notice of Completion cannot be filed.

Additional Information: The Federal Aviation Administration (FAA) provides 95% funding for this project with the State of California Division of Aeronautics contributing 2.37% and the Airport Enterprise Fund contributing 2.63%.

Utility tie-in costs were higher than foreseen when estimating the project. The City of American Canyon water connection and plan review fees were \$12,900, and Napa Sanitation costs were \$8,500. This required a change order in the amount of \$14,169. The total construction contract is \$142,343, while the final total project cost is \$206,000.

### **ENVIRONMENTAL IMPACT**

**ENVIRONMENTAL DETERMINATION:** The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

### **BACKGROUND AND DISCUSSION**

On October 17, 2006, the Board of Supervisors awarded the construction contract for the "Napa County Airport Pollution Control Facility Project," PW 06-15, to Northwest General Engineering of Santa Rosa with a total base bid of \$128,174.

Approval of the Budget Transfer is requested to provide additional appropriation authority as construction costs were higher than originally anticipated due to utility connection fees and utility change orders. Work has been completed, and authorization to file a Notice of Completion is requested.

### **SUPPORTING DOCUMENTS**

None

CEO Recommendation: Approve

Reviewed By: Helene Franchi