



Agenda Date: 5/15/2007
Agenda Placement: 6G

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Michael Stoltz for Robert Peterson - Director
Public Works
REPORT BY: Nancy Owyeeong, STAFF SERVICES ANALYST I , 253-4603
SUBJECT: Amendment No.1 to Agreement No. 4518 with Super Cleaning Service

RECOMMENDATION

Director of Public Works requests approval of and authorization for the Chair to sign Amendment No. 1 to Agreement No. 4518 with Beronica and Jose Gomez, dba Super Cleaning Service, increasing the amount by \$1,850 for a new maximum of \$5,690, for the term July 1, 2007 through June 30, 2008 for new service to the Sealer of Weights and Measures facility in addition to present service provided to the Roads Yountville Yard premises.

EXECUTIVE SUMMARY

Approval of Amendment No. 1 to Agreement No. 4518 will add regular custodial services for the Office of Sealer of Weights and Measures, located on the premises of the Yountville Yard, and will increase the maximum annual compensation by \$1,840 to \$5,690. The term of this Agreement commenced on July 24, 2001 with an automatic renewal at the end of each fiscal year.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Roads Department Agricultural Commissioner
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	To provide a clean and safe environment for staff.
Is the general fund affected?	Yes
Future fiscal impact:	The Agricultural Commission/Weights & Measures and the Road

Department will continue to budget for future fiscal years.

Consequences if not approved: Staff will not have a clean and safe environment.

Additional Information:

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

The County of Napa originally entered into an agreement with Beronica and Jose Gomez, dba Super Cleaning Services, on July 24, 2001 for regular custodial services for the County's Yountville Yard premises located at 7292 Silverado Trail, Yountville, California. This facility is occupied by the Road Division of the Public Works Department. Government Code Section 31000, permits contracting for custodial services if the site is remote from available County employee custodial resources.

Approval of this amendment will add regular custodial services for Sealer of Weights & Measures offices in addition to present services provided to the Road Division. The Sealer of Weights & Measures is also located at the Yountville Yard. The new annual maximum of \$5,690 reflects the additional services to the Weights and Measures facility.

Public Works will update competitive service quotes in fiscal year 2007-08 to ensure the County is receiving the best value in the provision of these services.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Helene Franchi