



A Tradition of Stewardship  
A Commitment to Service

Agenda Date: 5/11/2010

Agenda Placement: 7F

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

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**TO:** Board of Supervisors  
**FROM:** Shelli Brobst for Randolph F. Snowden - Director  
Health & Human Services  
**REPORT BY:** Shelli Brobst, Contracts Analyst - 253-4720  
**SUBJECT:** Agreement with Community Resources for Children, Inc.

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### **RECOMMENDATION**

Director of Health and Human Services requests approval of and authorization for the Chair to sign an agreement with Community Resources for Children, Inc., for a maximum of \$31,183 for the term May 11, 2010 through April 30, 2011 to provide subsidized employment opportunities to a customer of the Workforce Napa program.

### **EXECUTIVE SUMMARY**

Approval of the recommended action will enable Community Resources for Children, Inc., to provide subsidized employment for a customer (referred to as "employee") of the Workforce Napa program. The County will provide subsidy payments, using Temporary Assistance to Needy Families (TANF) Emergency Contingency Fund (ECF) American Recovery and Reinvestment Act (ARRA) funding, to the contractor to cover the costs of the employee's wages, associated payroll taxes and benefits. The contractor will be responsible for all costs associated with hiring the employee such as background checks, fingerprinting, and drug screening.

### **FISCAL IMPACT**

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Social Services
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	Napa County has been awarded Temporary Assistance to Needy Families

(TANF) Emergency Contingency Fund (ECF) American Recovery and Reinvestment Act (ARRA) funding to provide subsidized employment opportunities for customers of the Workforce Napa program. This funding allows individuals to gain significant work experience that might otherwise not be available. Without this ARRA funding, the County would not be able to provide these employment opportunities.

Is the general fund affected? No

Future fiscal impact: The contract will terminate on April 30, 2011.

Consequences if not approved: If this action is not approved, Workforce Napa will not be able to place a program customer in a subsidized employment position at Community Resources for Children (CRC).

Additional Information:

### **ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

### **BACKGROUND AND DISCUSSION**

Napa County has been awarded Temporary Assistance to Needy Families (TANF) Emergency Contingency Fund (ECF) American Recovery and Reinvestment Act of 2009 (ARRA) funding to provide subsidized employment opportunities for customers participating in the Workforce Napa program.

Approval of the recommended action will enable HHS to reimburse the contractor for wages, payroll taxes and benefits that will be paid for a specifically referred client. The contractor will cover all costs associated with hiring the client such as background checks, fingerprinting, and drug screening.

### **SUPPORTING DOCUMENTS**

None

CEO Recommendation: Approve

Reviewed By: Karen Collins