



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 5/11/2010

Agenda Placement: 7A

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors

FROM: Shelli Brobst for Randolph F. Snowden - Director
Health & Human Services

REPORT BY: Shelli Brobst, Contracts Analyst - 253-4720

SUBJECT: Amendments to Agreements with Family Service of the North Bay (Satellite Housing & Permanent Housing)

RECOMMENDATION

Director of Health and Human Services Agency requests approval of and authorization for the Chair to sign the following amendments to agreements with Family Service of the North Bay, Inc., incorporating Addenda to the Scope of Work and Compensation sections in each of the agreements for Fiscal Year 2010-2011 services:

1. Amendment No. 4 to Agreement No. 3851 decreasing the amount by \$10,000 for a new annual maximum of \$139,680 to provide mental health services for the Satellite Housing Program; and
2. Amendment No. 2 to Agreement No. 6869 increasing the amount by \$20,000 for a new annual maximum of \$41,816 to provide specialty mental health services for the Permanent Housing Program.

EXECUTIVE SUMMARY

Under an existing agreement, Family Service of the North Bay, Inc. (FSNB) operates the Satellite Housing Program, which provides a supported independent living arrangement for mental health clients with a history of disabling psychiatric impairment. Under a separate agreement, FSNB assists seriously mentally ill residents of Napa County to maintain affordable stable housing by providing them with medically necessary case management and specialty mental health services. Approval of each of the recommended amendments will incorporate Addenda to the Scope of Work and Compensation sections to include language giving the County the option to fund all or part of the contractor's services with Federal block grant funds that may be awarded to the County. The amendments also adjust the contractor's operating budgets to reflect the current costs of operating the programs.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Mental Health
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	<p>Although there is no mandate to provide these services, the County is obligated to provide an array of community mental health services through its Performance Agreement with the California Department of Mental Health. The services provided through these agreements are an integral part of the County's mental health continuum of care.</p> <p>Although the Permanent Housing Services agreement is increasing by \$20,000 and the Satellite Housing Program agreement is decreasing by \$10,000, the net increase of \$10,000 will be funded by a \$10,000 increase in Federal Financial Participation (Medi-Cal) reimbursement for the Permanent Housing Services agreement, resulting in no impact to the County General Fund.</p>
Is the general fund affected?	No
Future fiscal impact:	Although the agreements terminate June 30, 2010, they each contain an automatic renewal provision, which allows the County the option to continue these services in the following year. The corresponding appropriations have been included in the requested budget for Fiscal Year 2010-2011.
Consequences if not approved:	If the amendments are not approved, the contractor will not be adequately compensated for the actual cost of providing the requested services. In addition, the County will be unable to maximize available reimbursement associated with the cost of operating the Permanent Housing Program.
Additional Information:	

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

The County currently has the following agreements with Family Service of the North Bay, Inc. for the provision of the described services:

Satellite Housing (Agreement No. 3851):

The Satellite Housing Program is a community-based program that provides transitional housing and individualized support services to mentally ill adults with the goal of preventing a return to a more restrictive living environment. The program encourages and assists clients to move toward more independent living arrangements. The current agreement ensures that a minimum of 16 individuals will be housed at any one time in one of the three houses the Contractor operates.

Permanent Housing Services (Agreement No. 6869):

The Permanent Housing Program is designed to assist seriously mentally ill residents of Napa County to obtain and maintain stable housing. The program provides residents with affordable housing and mental health services and support. Family Service of the North Bay, Inc. operates (in conjunction with Catholic Charities of the Napa Valley) an apartment complex in the City of Napa designed to house individuals with a history of mental illness.

Approval of the requested actions will make the following changes in each of the contractor's agreements for Fiscal Year 2010-2011:

- | incorporate Addenda to the Scope of Work to include language giving the County the option to fund all or part of the contractor's services with Federal block grant funds that may be awarded to the County; and
- | incorporate Addenda to the Compensation section to adjust the contractor's operating budgets to reflect the current costs of operating the programs.

The Permanent Housing Services agreement is increasing by \$20,000 and the Satellite Housing Program agreement is decreasing by \$10,000. The net increase of \$10,000 will be funded by a \$10,000 increase in Federal Financial Participation (Medi-Cal) reimbursement for the Permanent Housing Services agreement resulting in no impact to the County General Fund.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Karen Collins