



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 5/10/2011

Agenda Placement: 7P

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors

FROM: Jon Gjestvang - Chief Information Officer
Communications

REPORT BY: Maiko Klieman, STAFF SERVICES MANAGER - 707-259-8665

SUBJECT: Fixed asset purchase of eight public safety two-way radio repeaters and four public safety two-way base station radios

RECOMMENDATION

Chief Information Officer requests the following actions for the purchase of eight public safety two-way radio repeaters and four public safety two-way base station radios:

1. Approval of Budget Transfer No. ITS007 transferring \$119,144 within the Communication's budget and increasing appropriation by \$13,298 in the Communications budget with offsetting revenues from the Fire Fund and establishing fixed assets in the amount of \$132,442 (4/5 vote required); and
2. A waiver of competitive bidding requirements and sole source award for APEX Industry Service, Inc./MCE East Bay, Martinez, CA for a total of \$128,942 pursuant to County Ordinance Code 2.36.090.

EXECUTIVE SUMMARY

The requested action today is to purchase eight public safety two-way radio repeaters and four public safety two-way base station radios and establishing them as fixed assets.

Seven radio repeaters and four base station radios are for the new Atlas Peak Radio Site which is scheduled to complete construction next fiscal year. In order to prevent loss of public safety communications system coverage, the radio system will need to be purchased and prepared now before the actual site is activated.

One County Fire radio repeater is to replace a current American Canyon City owned repeater which is being reprogrammed to a new frequency for their fire service dispatching. Replacement of this repeater will allow County Fire channel to continue its service area in the American Canyon area.

APEX Industry Service, Inc. is not a local vendor. They are a WSCA (Western States Contracting Alliance)

contracted provider and are able to provide the products at contracted rates.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Commuications and Fire Fund
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	<p>Communications budget has sufficient funds budgeted in the non-fixed asset accounts. Money will be transferred within the Communications budget unit to purchase the fixed assets. This will allow zero loss of public safety radio coverage during the transition to the new Atlas Peak radio site.</p> <p>Fire budget has sufficient funds to transfer the money to the Communications budget to purchase one public safety radio repeater. This purchase will prevent the loss of public safety radio coverage for the County Fire in the South County.</p>
Is the general fund affected?	Yes
Future fiscal impact:	None
Consequences if not approved:	Loss of public-safety radio coverage.
Additional Information:	

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

The requested action today is to purchase eight public safety two-way radio repeaters and four public safety two-way base station radios and establishing them as fixed assets.

Seven radio repeaters and four base station radios are for the new Atlas Peak Radio site which is scheduled to complete construction next fiscal year. In order to prevent loss of public safety radio coverage, the radio system will need to be purchased and prepared now before the actual site is activated. The new radio equipment will be installed at the new site and prepared for operation. When all the systems are tested and finalized, the old Atlas Peak equipment will be turned off and the new Atlas Peak equipment turned on. This allows for the seamless migration to the new Atlas Peak site without any loss of public safety radio coverage during the transition. Once the transition is completed, the old equipment will be removed then redeployed throughout the public safety radio system as onsite redundant spare public safety radio equipment. This is needed because currently Communications does not have any spare public safety two-way radio equipment that is seamlessly compatible with our current system.

One County Fire radio repeater is to replace a current American Canyon City owned repeater which is being reprogrammed to a new frequency for their fire service dispatching. Replacement of this repeater will allow the County Fire channel to continue its service area in the American Canyon area. Currently, the City of American Canyon owns the public safety two-way radio that is used for the dispatching services. However, the City of American Canyon will be changing their dispatching services contract from Cal Fire to City of Napa central dispatch, therefore requiring the purchase of County owned equipment.

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SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Helene Franchi