



A Tradition of Stewardship  
A Commitment to Service

Agenda Date: 5/10/2011

Agenda Placement: 7J

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

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**TO:** Board of Supervisors  
**FROM:** Shelli Brobst for Randolph F. Snowden - Director  
Health & Human Services  
**REPORT BY:** Shelli Brobst, Contracts Analyst - 253-4720  
**SUBJECT:** Agreement with Charis Youth Center, Inc.

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### **RECOMMENDATION**

Director of Health and Human Services requests approval of and authorization for the Chairman to sign an agreement with Charis Youth Center, Inc., for a maximum of \$80,000 for the term January 13, 2011 through June 30, 2011, with a provision for annual renewal, to provide residential specialty mental health services.

### **EXECUTIVE SUMMARY**

Charis Youth Center, Inc., is a multi-service community-based agency for youth and families that has provided residential, educational and day treatment to emotionally disturbed (SED) adolescent boys and girls and support services to their families since 1984. HHS placed a client at this facility on January 13, 2011.

### **FISCAL IMPACT**

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Mental Health
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	Approval of the requested item is discretionary in that there is no mandate to have this specific contract. However, the County receives funding and is mandated by the State Department of Mental Health to obtain mental health services for its clients and this contractor provides the necessary services to

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	meet that requirement.
Is the general fund affected?	No
Future fiscal impact:	The agreement contains an automatic annual renewal provision, which allows the County the option to continue these services in the following fiscal year. Appropriations for future fiscal years will be budgeted accordingly.
Consequences if not approved:	If this agreement is not approved, the County will be unable to provide the necessary mental health services to this client and would be in breach of its Department of Mental Health contract.
Additional Information:	The agreement is funded by Federal Financial Participation (FFP, or the federal share of Medicaid) and State Early and Periodic Screening, Diagnosis and Treatment (EPSDT, or children's Medi-Cal).

### **ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

### **BACKGROUND AND DISCUSSION**

Charis Youth Center, Inc., provides specialty mental health services and day treatment to Napa County children and youth placed in a residential treatment setting in order to address their mental health needs. This agreement will allow Napa County youth placed in this facility to receive mandated specialty mental health services. Services provided include full-day treatment services and may also include individual and family psychotherapy, rehabilitation, and other specialty mental health treatment activities. The objective of these services is to promote and support the return of the child or youth to his or her home community after adequate progress has been made.

Services were originally initiated for this client pursuant to a Board-approved policy which, under certain circumstances, allows the "commencement of services in anticipation of a contract." The policy is designed to allow for HHSA, with the concurrence of the CEO's office, to arrange for the commencement of services in situations where the delay occasioned by the formal contracting process might cause risk to the client or cause a client to lose a foster care placement. The policy calls for HHSA to work diligently to develop a contract with the provider and submit the contract for approval through the normal County contract process. The normal goal for completion of a formal contract is thirty days from the initiation of services. Unfortunately, in some cases, such as this one, additional time is required to negotiate the formal contract with the provider, particularly in situations in which the County has never contracted with the provider or never contracted for a particular service and reimbursement configuration.

Charis Youth Center, Inc. is not a local vendor. The County of Napa does not have have a facility that provides this type of treatment.

### **SUPPORTING DOCUMENTS**

None

CEO Recommendation: Approve

Reviewed By: Karen Collins