



Agenda Date: 5/10/2005
Agenda Placement: 6L

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Kim Henderson for Robert Peterson - Director
Public Works
REPORT BY: Donald Gruenhagen, Engineering Assistant I , 259-8375
SUBJECT: Library HVAC Equipment Replacement - Notice of Completion

RECOMMENDATION

Director of Public Works requests acceptance of the work as complete and authorization for the Chair to sign and Clerk of the Board to file a Notice of Completion with the Clerk/Recorder for Contract No. PW 03-18, "Library HVAC Equipment Replacement Project."

EXECUTIVE SUMMARY

On July 20, 2004 the Board awarded the contract, "Library HVAC Equipment Replacement Project," PW 03-18 to Reliance Enterprises in the amount of \$99,909. Work is complete and staff requests approval to file Notice of Completion.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Capital Improvement Program
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	Construction of the project has been completed and a Notice of Completion has to be filed.
Is the general fund affected?	No
Future fiscal impact:	None, project is complete.
Consequences if not approved:	Notice of Completion will not be filed.

Additional Information: None

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

The Napa County Library had nine HVAC units installed in 1976. Due to their age and increased maintenance issues, Public Works has scheduled the replacement of two units per year until all the units have been replaced, starting with the most problematic units. The first two units were previously replaced in fiscal year (FY) 2002/2003. The next two units were scheduled for replacement in FY 2003/2004. The design was contracted to Winzler & Kelly Consulting Engineers from Santa Rosa, CA. The design consultant recommended that for 15% more cost they would design two additional HVAC units originally scheduled for FY 2005. The design of all four units together provided substantial cost savings to the County. It was further determined that bidding and awarding one contract for all four units would bring further cost savings.

On July 20, 2004 the Board awarded the contract, "Library HVAC Equipment Replacement," PW 03-18 to Reliance Enterprises in the amount of \$99,909. Work was completed on April 18, 2005. The final construction cost is \$99,909. Staff now request approval to file Notice of Completion.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Michael Stoltz