



Agenda Date: 5/10/2005  
Agenda Placement: 6H

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

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**TO:** Board of Supervisors

**FROM:** Cathy Gruenhagen for Hillary Gitelman - Director  
Conservation, Development & Planning

**REPORT BY:** Jeff Sharp, Planner III , 259-5936

**SUBJECT:** Approval of and authorization for Chair to sign Amendment No. 1 to Napa County Agreement No.6345 for \$17,300 for continued professional assistance with the development and ongoing maintenance of the Watershed Information Center & Conservancy website.

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### **RECOMMENDATION**

Director of Conservation, Development and Planning requests approval of and authorization for the Chair to sign Amendment No. 1 to Agreement No. 6345 with Moore Iacofano Goltsman, Inc. (MIG) increasing the amount by \$17,300 for a new maximum of \$49,520 for continued professional assistance with ongoing maintenance, development and support of the Watershed Information Center & Conservancy's (WICC) online WebCenter.

### **EXECUTIVE SUMMARY**

The Director of Conservation, Development and Planning, under recommendation by the Watershed Information Center & Conservancy (WICC) Board of Directors, is requesting this amendment to support continued coordination, site administration and public launch of the online WICC WebCenter. Work proposed under the amendment will complete the website's immediate content needs, enhance the site's functionality and support targeted community relations and outreach to bolster the success of public launch efforts currently underway.

### **FISCAL IMPACT**

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Conservation, Development & Planning
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	On May 21, 2002 the Board of Supervisors created the WICC Board with the intent to develop a Watershed Information Center that would become a long-

term watershed resource management program that would provide public outreach, educational efforts and monitoring coordination, inventory and assessment, and data management. The proposed scope of work in the amount of \$17,300 directly supports this effort by completing the structure and content of the WICC's online WebCenter and promoting its public launch. The site enhancements provided by the scope of work also support many of the County's contractual obligations it has under its Watershed Coordinator Grant awarded through the California Dept. of Conservation.

Is the general fund affected? Yes

Future fiscal impact: None, the current project will be complete by July or August of 2005. Additional updates to the website may be implemented in future years if desired and if annual budgets allow.

Consequences if not approved: Success of the WICC Board's mission to guide and support community efforts to maintain and improve the health of Napa County's watershed lands would be jeopardized, and past efforts and expenditures on the program would provide a more limited benefit to the community.

Additional Information: None

### **ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

### **BACKGROUND AND DISCUSSION**

This is a request for an amendment to Napa County Agreement #6345 to support continued professional assistance, ongoing maintenance and public launch of the Watershed Information Center & Conservancy's (WICC) online WebCenter. The proposed scope of work addresses enhancements to the website recommended by the WICC Board of Directors and assists with the final public launch of the site. Work proposed under the amendment will complete the website's immediate content needs, enhance the site's functionality and support targeted community relations and outreach to bolster the success of public launch efforts currently underway.

### **SUPPORTING DOCUMENTS**

None

CEO Recommendation: Approve

Reviewed By: Michael Stoltz