



Agenda Date: 5/1/2007
Agenda Placement: 6N

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Don Ridenhour for Robert Peterson - Director
Public Works
REPORT BY: Nancy Oweong, STAFF SERVICES ANALYST I , 253-4603
SUBJECT: Payment of Outstanding Invoice

RECOMMENDATION

Director of Public Works requests approval of and authorization for the Auditor-Controller to issue final payment to the State of California in the amount of \$33,000, for an invoice that was issued after the termination of an agreement between the State and the County for the installation of a traffic control signal, safety lighting and roadwork on Route 29 at Oak Knoll Avenue.

EXECUTIVE SUMMARY

On July 14 1998, the County signed Napa County Agreement No. 4063 with the State of California (Caltrans), to install a traffic control signal, safety lighting and roadwork on Route 29 at Oak Knoll Avenue. The County was responsible for 50% of the cost of the traffic signal estimated to be \$135,000 with a not to exceed amount of \$168,000. Construction of the traffic signal was complete in 2001. Caltrans has recently closed out the project and sent the County a final invoice in the amount of \$33,000 which is now due and payable.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Roads Department
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	On July 14 1998, the County signed Napa County Agreement No. 4063 with the State of California to install a traffic control signal, safety lighting and roadwork on Route 29 at Oak Knoll Avenue. The agreement stated that the State and the County would each pay an amount equal to fifty percent (50%) of

the actual signal and road construction costs. The invoice submitted to the County for \$33,000 represents the final costs due the State for this Project.

Is the general fund affected? No

Future fiscal impact: None.

Consequences if not approved: The County will be in default of Agreement No. 4063 with the State of California.

Additional Information:

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

On July 14, 1998, Public Works signed an agreement with the State of California (Caltrans) through its Department of Transportation, for the installation of a traffic control signal, safety lighting and road work on Route 29 at Oak Knoll Avenue. The Agreement called for Caltrans and the County to each pay an amount equal to fifty percent (50%) of the actual signal and road construction costs. The County's share was estimated to be \$135,000 with a not to exceed amount of \$168,000. The County deposited with Caltrans the estimated amount of \$135,000 and the signal installation was completed February 21, 2001 at a total cost of \$503,000. The State, as a result of an audit of its agreements, submitted a Project Cost Summary dated October 23, 2006, requesting payment for the final costs of \$33,000. After much discussion with Caltrans about the delinquent invoice for work completed six years prior, staff has determined the County is obligated to pay the invoice in the amount of \$33,000 bringing the amount up to \$168,000 which is the maximum amount allowable under the contract. Authorization is being requested for the Auditor Controller to pay the submitted invoice in the amount of \$33,000 due to the date of the invoice in relation to the work being complete. This invoice will be paid for out of the Roads fund where it was originally budgeted in 1998.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Helene Franchi