



A Tradition of Stewardship  
A Commitment to Service

# AGENDA

## NAPA COUNTY BOARD OF SUPERVISORS

**Tuesday April 9, 2019 9:00 A.M.**

Brad Wagenknecht  
District 1

Ryan Gregory  
District 2

Diane Dillon  
District 3

Alfredo Pedroza  
District 4

Belia Ramos  
District 5

Minh C. Tran  
County Executive Officer

Jose Luis Valdez  
Clerk of the Board

Jeffrey M. Brax  
County Counsel

### GENERAL INFORMATION

The Board of Supervisors meets as specified in its adopted annual calendar on Tuesdays at 9:00 A.M. in regular session at 1195 Third Street, Suite 305, Napa, California 94559. The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available through the Clerk of the Board of the Napa County Board of Supervisors. Requests for disability related modifications or accommodations, aids or services may be made to the Clerk of the Board's office no less than 72 hours prior to the meeting date by contacting (707) 253-4580.

**The agenda is divided into three sections:**

**CONSENT ITEMS** - These matters typically include routine financial or administrative actions, as well as final adoption of ordinances that cannot be both introduced and adopted at the same meeting. Any item on the CONSENT CALENDAR will be discussed separately at the request of any person. CONSENT CALENDAR items are usually approved with a single motion.

**SET MATTERS - PUBLIC HEARINGS** - These items are noticed hearings, work sessions, and items with a previously set time.

**ADMINISTRATIVE ITEMS** - These items include significant policy and administrative actions and are classified by program areas. Immediately after approval of the CONSENT CALENDAR, if the time for hearing SET MATTERS has not arrived, ADMINISTRATIVE ITEMS will be considered.

All materials relating to an agenda item for an open session of a regular meeting of the Board of Supervisors which are provided to a majority or all of the members of the Board by Board members, staff or the public within 72 hours of but prior to the meeting will be available for public inspection, at the time of such distribution, in the office of the Clerk of the Board of Supervisors, 1195 Third Street, Suite 305, Napa, California 94559, Monday through Friday, between the hours of 8:00 a.m. and 5:00 p.m., except for County holidays. Materials distributed to a majority or all of the members of the Board at the meeting will be available for public inspection at the public meeting if prepared by the members of the Board or County staff and after the public meeting if prepared by some other person. Availability of materials related to agenda items for public inspection does not include materials which are exempt from public disclosure under Government Code sections 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22.

**ANY MEMBER OF THE AUDIENCE DESIRING TO ADDRESS THE BOARD ON A MATTER ON THE AGENDA** please proceed to the rostrum and, after receiving recognition from the Chair, give your name and your comments or questions. In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair or Board.

**AGENDA AVAILABLE ONLINE AT [www.countyofnapa.org](http://www.countyofnapa.org)**

**1. CALL TO ORDER; ROLL CALL****2. PLEDGE OF ALLEGIANCE****3. APPROVAL OF MINUTES****4. PRESENTATIONS AND COMMENDATIONS**

- A. Presentation of a proclamation to Michele Grupe, Executive Director of Cope Family Center and Co-Chair of the Napa County Child Abuse Prevention Council (CAPC) and Catherine Chase, Deputy Director of Child Welfare Services declaring April 2019 as Child Abuse Prevention Month in Napa County.
- B. Presentation of a proclamation to Quentin White, Chief Executive Officer of Angwin Community Ambulance, in recognition of 41 years of volunteer ambulance services to Angwin, California.
- C. Director of Human Resources to introduce new County employees.

**5. DEPARTMENT HEADS REPORTS AND ANNOUNCEMENTS****6. CONSENT ITEMS**Public Safety

- A. Sheriff requests approval of and authorization for the Chair to sign the renewal of Revenue Agreement No. 170821B with the Napa County Office of Education for a maximum of \$119,623 for the school year term August 14, 2019 through June 4, 2020 to fund a Deputy Sheriff assigned to provide campus safety at the Juvenile Court and Community Schools.

Human Services

- B. Director of Health and Human Services requests approval of and authorization for the Chair to sign the renewal of Revenue Agreement No. 170806B with the Department of Health Care Services for a maximum of \$6,000,000 for the term July 1, 2019 through June 30, 2022 for Medi-Cal Administrative Activities.
- C. Director of Health and Human Services requests approval of and authorization for the Chair to reapprove Amendment No. 1 to Revenue Agreement No. 170823B with the California Department of Public Health previously approved by the Board on January 15, 2019 for the term July 1, 2016 through June 30, 2020 with revised Exhibits for Exhibit F and G to remove erroneous references to HIPAA for the AIDS Drug Assistance Program (ADAP).
- D. Director of Health and Human Services requests approval of and authorization for the Chair to sign the following amendments with the California Department of Health Care Services (DHCS):
  - 1. Amendment No. 1 to Agreement No. 170884B (DHCS Agreement No. 16-93675) for Intergovernmental Agreement Regarding the Transfer of Public Funds extending the term through December 31, 2020 in order to facilitate a reconciliation process conducted by DHCS; and
  - 2. Amendment No. 1 to Agreement No. 170885B for the Intergovernmental Transfer Assessment Fee Agreement to update the reference to Amendment No. 1 to DHCS Agreement No. 16-93675.

- E.** Director of Health and Human Services requests approval of and authorization for the Chair to sign Amendment No. 1 to Revenue Agreement No. 180026B with the California Department of Public Health revising Exhibit B: Budget, and replacing Exhibit B - Attachment 1 with no change to the contract maximum for the term July 1, 2017 through June 30, 2022 to develop and maintain preparedness for pandemic influenza and public health emergencies.
- F.** Director of Health and Human Services requests approval of and authorization for the Chair to sign Amendment No. 1 to revenue Agreement No. 180189B with Workforce Alliance of the North Bay (WANB), a Joint Powers Agency, decreasing the amount by \$163,219 for a new maximum of \$631,683, amending Exhibit A Scope of Work, Exhibit B Compensation, and Exhibit D Requirements, for the term July 1, 2018 through June 30, 2019, to provide One-Stop Career Center Operations and Workforce Innovation and Opportunities Act (WIOA) Adult, Dislocated Worker and Youth program services.
- G.** Director of Health and Human Services requests approval of and authorization for the Chair to sign an Agreement with Business Health Systems, Inc. for a maximum of \$4,800 for the term March 1, 2019 through June 30, 2019 and one additional renewal period to revise and update training modules to reflect current Privacy and Information Security laws.
- H.** Director of Health and Human Services requests approval of and authorization for the Chair to sign:
1. The CalSAWS Second Amended and Restated Joint Exercise of Powers Agreement (JPA) to amend and restate the Joint Exercise of Powers Agreement dated December 1998, and any and all amendments thereto, for the term June 28, 2019 until terminated by mutual consent to form the CalSAWS Consortium; and
  2. Memorandum of Understanding with the CalSAWS Consortium ("Consortium") for the term June 28, 2019 to remain in effect so long as the Member is a member of the Consortium to delineate the areas of understanding and agreement among the Consortium and the Members regarding matters related to the administration and fulfillment of the Consortium's purpose.
- I.** Director of Health and Human Services requests approval of and authorization for the Chair to sign an Agreement with Catholic Charities of the Diocese of Santa Rosa for an annual maximum of \$260,000 for the term April 9, 2019 through June 30, 2019 and each automatic renewal thereof to provide and operate a resource center and emergency shelter to families referred through Napa's Coordinated Entry System.
- J.** Director of Health and Human Services requests approval of and authorization for the Chair to sign an Agreement with Cope Family Center, Inc. for an annual maximum of \$36,612 for the term January 1, 2019 through June 30, 2019 and each automatic renewal thereof to provide services to carry out the CalWORKs Home Visiting Initiative program.
- K.** Director of Health and Human Services requests approval of and authorization for the Chair to sign revenue agreements with the U.S. Department of Housing and Urban Development as follows:
1. A maximum of \$19,054 for the term February 1, 2019 through January 31, 2020 for the Coordinated Assessment program; and
  2. A maximum of \$163,699 for the term January 1, 2019 through December 31, 2019 for the Home to Stay program.

Community Resources & Infrastructure

- L.** Director of Public Works requests the approval of and authorization for the Chair to sign Amendment No. 1 to Professional Services Agreement No. 190218B with ADKO Engineering increasing the agreement amount by \$150,000 for a new maximum amount of \$300,000 to provide resident engineer and structural engineer services for the Devlin Road Segment E Project, RDS 11-06.
- M.** Director of Public Works requests the Board take the following actions for the "Hall of Justice Electronic Plumbing Upgrades Project," PW 17-16 (the "Project"):
1. Award a construction contract to Bell Products Inc., of Napa, CA for their low base bid of \$223,646 and authorize the Chair to sign the construction contract; and
  2. Approval of Budget Transfer No. DPW031 for the following:
    - a. Increase appropriations by \$283,375 in Accumulated Capital Outlay (ACO) Budget with its available fund balance; and
    - b. Approval to establish a new CIP Program 19011, HOJ Electronic Plumbing Upgrades Project, and increase appropriations by \$283,375 offset by the transfer from ACO Budget.

(4/5 vote required)

- N.** Director of Public Works requests the following:
1. Award of the contract for the Sunnyhill Drive MPM 0.4 Slide Repair Project (RDS 18-16, PA-09-CA-4301-PW-01010(0), NANCC11) to Valentine Corporation of San Rafael, California for their low base bid of \$349,369 and authorize the Chair to sign the construction contract; and
  2. Approval of Budget Transfer No. DPW 035 for the following (4/5 vote required):
    - a. Increase appropriation by \$778,150 in Measure T non-operating special revenue fund (Fund 2440, Sub-Division 1220053) offset by the use of its available fund balance to fund Storm 2017 Roads Capital Improvement Projects as soon as funds become available;
    - b. Increase appropriation by \$778,150 in Sunnyhill Drive Project (Fund 2040, Subdivision 2040500, Program S7110) offset by increase in revenue from Measure T funds.
- O.** Director of Public Works requests the following:
1. Award of the construction contract for the Ridgecrest Drive MPM 0.4 Slide Repair Project (RDS 18-22, PA-09-CA-4301-PW-01061(0), NANCC10) to Valentine Corporation of San Rafael, California for their low base bid of \$489,369 and authorize for the Chair to sign the construction contract; and
  2. Approval of Budget Transfer No. DPW 034 for the following (4/5 vote required):
    - a. Increase appropriation by \$1,017,657 in Measure T non-operating special revenue fund (Fund 2440, Sub-Division 1220053) offset by the use of its available fund balance to fund Storm 2017 Roads Capital Improvement Project as soon as funds become available;
    - b. Increase appropriation by \$1,017,657 in Ridgecrest Drive Project (Fund 2040, Subdivision 2040500, Program S7109) offset by increase in revenue from Measure T funds.

- P. Director of Public Works recommends the Board approve a waiver of the Napa Valley Business Park Area Traffic Mitigation Fee of an estimated \$83,022 which will be due upon start of construction from the Napa Valley Transportation Authority for their new bus maintenance facility.
- Q. Second reading and adoption of Ordinance No. 1438 amending the following sections of Chapter 18.108 (Conservation Regulations) of Title 18 (Zoning) of the Napa County Code regarding Water Quality and Tree Protection:
1. 18.108.010 (Purpose);
  2. 18.108.020 (General Provisions);
  3. 18.108.025 (General Provisions-Intermittent/Perennial Streams);
  4. 18.108.027 (Sensitive Domestic Water Supply Drainages);
  5. 18.108.030 (Definitions);
  6. 18.108.040 (Exceptions);
  7. 18.108.050 (Exemptions);
  8. 18.108.060 (Slope Regulations-Prohibited Uses);
  9. 18.108.070 (Erosion Hazard Areas-Use Requirements);
  10. 18.108.075 (Requirements for Structural Erosion Control Measures);
  11. 18.108.080 (Agricultural Erosion Control Plans-Requirements and Authorization to Prepare-Field Modifications);
  12. 18.108.090 (Requirements for Vineyard Replanting Programs);
  13. 18.108.120 (Existing Erosion Control);
  14. 18.108.135 (Oversight and Operations);
  15. 18.108.140 (Security, Violations, and Penalties); and
  16. Adding a new Section 18.108.026 (General Provisions-Wetlands).

**ENVIRONMENTAL DETERMINATION:** Consideration and possible adoption of Categorical Exemptions Class 7, Class 8, Class 4, Class 5 and the General Rule. It has been determined that this type of project does not have a significant effect on the environment and is exempt from the California Environmental Quality Act. [See Categorical Exemption Class 7 (“Actions by Regulatory Agencies for Protection of Natural Resources”) which may be found in the guidelines for the implementation of the CEQA at 14 CCR §15307]; Categorical Exemption Class 8 (“Actions by Regulatory Agencies for Protection of the Environment”) which may be found in the guidelines for the implementation of the CEQA at 14 CCR §15308]; Categorical Exemption Class 4 (“Minor Alterations to Land”) which may be found in the guidelines for the implementation of the CEQA at 14 CCR §15304; see also Napa County’s Local Procedures for Implementing the California Environmental Quality Act, Appendix B]; Categorical Exemption Class 5 (“Minor Alterations in Land Use Limitations”) which may be found in the guidelines for the implementation of the CEQA at 14 CCR §15305; see also Napa County’s Local Procedures for Implementing the California Environmental Quality Act, Appendix B]; and General Rule in that it can be seen with certainty that there is no possibility the proposed action may have a significant effect on the environment and therefore CEQA is not applicable. [See Guidelines for the Implementation of the CEQA 14 CCR 15061(b)(3)]. This project is not on any lists of hazardous waste sites enumerated under Government Code Section 65962.5.

General Admin & Finance

- R. Auditor-Controller requests the Board accept, and instruct the Clerk of the Board to file, the report for the property tax administrative fee cost allocation to public entities in Napa County for Fiscal Year 2018-19 for services rendered in Fiscal Year 2017-18 as authorized by Chapter 3.44 of the Napa County Code and Section 95.3 of the Revenue and Taxation Code.
- S. Director of Human Resources and Director of Corrections request adoption of a resolution amending the Departmental Allocation List for the Napa County Department of Corrections by adding one 1.0 FTE Cook I (limited term), effective April 20, 2019 through December 27, 2019, with a net increase of one full-time equivalent and an increase to the General Fund.
- T. County Executive Officer/Director of Emergency Services requests approval of and authorization for the Chair to sign an agreement with Willdan Homeland Solutions, for a maximum amount of \$68,378 for the term of April 1, 2019 through June 30, 2019 to coordinate exercise planning efforts for an Act of Bioterrorism Emergency Operations Center Exercise.
- U. County Executive Officer and Chief Information Officer request the following:
1. Declare certain items of personal property as surplus and no longer required for public use; and
  2. Authorize the Purchasing Agent to dispose of these items of personal property by donating them to Computers for Classrooms.
- V. County Executive Officer requests the appointment of Jennifer Yasumoto to the Partnership HealthPlan of California (PHC) Board of Directors in her capacity as Director of the Napa County Health and Human Services Agency.

**7. DISCUSSION OF ITEMS REMOVED FROM THE CONSENT CALENDAR****8. PUBLIC COMMENT**

In this time period, anyone may address the Board of Supervisors regarding any subject over which the Board has jurisdiction but which is not on today's posted agenda. In order to provide all interested parties an opportunity to speak, time limitations shall be at the discretion of the Chair. As required by Government Code, no action or discussion will be undertaken on any item raised during this Public Comment period.

**9. SET MATTERS OR PUBLIC HEARINGS****A. 9:00 AM**

Recess to the Monticello Public Cemetery District (MPCD) meeting (see MPCD Agenda).

**B. 9:15 AM**

Recess to the In-Home Supportive Services (IHSS) Public Authority of Napa County meeting (see IHSS Agenda).

**C. 9:20 AM**

Recess to the Napa County Flood Protection and Watershed Improvement Authority (NCFPWIA) special meeting (see NCFPWIA Agenda).

**10. ADMINISTRATIVE ITEMS**General Admin & Finance

- A. County Executive Officer requests the Board appoint two of the following applicants to fill two At Large vacancies with terms to commence immediately, with one term expiring on March 20, 2020 and the other expiring on March 20, 2022 to the Napa County Veterans' Commission:

Name

Ronald Ernst

Larry Glenn

Jonathan Karpuk\*

Joel Levitt\*

\*Recommended by the Veterans' Commission Ad Hoc Committee

- B. County Executive Officer requests the following action regarding the Napa County Commission on Aging:

Appointment of one of the following applicants to represent District 5, with the term commencing immediately and expiring September 30, 2020.

Name

Margaret Klick

Thomas Gill\*

\*Recommended by the Commission on Aging

**11. LEGISLATIVE ITEMS**

**12. BOARD OF SUPERVISORS COMMITTEE REPORTS AND ANNOUNCEMENTS**

**13. BOARD OF SUPERVISORS FUTURE AGENDA ITEMS**

**14. COUNTY EXECUTIVE OFFICER REPORTS AND ANNOUNCEMENTS**

**15. CLOSED SESSION**

**A. CONFERENCE WITH REAL PROPERTY NEGOTIATOR (Government Code Section 54956.8)**

Property: Napa County Fairgrounds, Calistoga, California (APNs 011-140-006, 011-140-007, 011-140-056, 011-140-009, and 011-140-055)

Agency Negotiator: Minh C. Tran, County Executive Officer

Negotiating Parties: Napa County and City of Calistoga

Under Negotiation:  Price  Terms of Payment

**16. ADJOURNMENT**

**ADJOURN TO THE BOARD OF SUPERVISORS SPECIAL MEETING, TUESDAY, APRIL 16, 2019  
AT 8:00 A.M.**

I HEREBY CERTIFY THAT THE AGENDA FOR THE ABOVE STATED MEETING WAS POSTED AT A LOCATION FREELY ACCESSIBLE TO MEMBERS OF THE PUBLIC AT THE NAPA COUNTY ADMINISTRATIVE BUILDING, 1195 THIRD STREET, NAPA, CALIFORNIA ON FRIDAY, APRIL 5, 2019 BY 5:00 P.M. A HARDCOPY SIGNED VERSION OF THE CERTIFICATE IS ON FILE WITH THE CLERK OF THE BOARD OF SUPERVISORS AND AVAILABLE FOR PUBLIC INSPECTION.

Jose Luis Valdez (By e-signature)  
JOSE LUIS VALDEZ, Clerk of the Board