



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 4/9/2019

Agenda Placement: 6I

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: JoAnn Melgar for Jennifer Yasumoto - Director
Health & Human Services Administration
REPORT BY: JoAnn Melgar, Staff Services Analyst II - 707-253-4722
SUBJECT: Agreement with Catholic Charities (Family Shelter)

RECOMMENDATION

Director of Health and Human Services requests approval of and authorization for the Chair to sign an Agreement with Catholic Charities of the Diocese of Santa Rosa for an annual maximum of \$260,000 for the term April 9, 2019 through June 30, 2019 and each automatic renewal thereof to provide and operate a resource center and emergency shelter to families referred through Napa's Coordinated Entry System.

EXECUTIVE SUMMARY

The purpose of today's requested action is to enter into a new Agreement with Catholic Charities of the Diocese of Santa Rosa (Catholic Charities) for the operation of a family shelter. Catholic Charities will provide a resource center and emergency shelter to families referred through Napa's Coordinated Entry System. This shelter will operate 365 days per year.

Catholic Charities is not a local vendor.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	HHSA - HOMELESS & HOUSING
Is it Mandatory or Discretionary?	Discretionary

Discretionary Justification:	Approval of the requested action is discretionary in that there is no mandate to contract with Catholic Charities Diocese of Santa Rosa known as Rainbow Houses to run a family shelter. Contracting with Catholic Charities will provide case management services and shelter operations to homeless clients.
Is the general fund affected?	No
Future fiscal impact:	Commencement of this contract begins April 9, 2019 and will automatically renew each year thereafter with a contract maximum of \$260,000 per fiscal year.
Consequences if not approved:	If this agreement is not approved, Napa County will be unable to provide families shelter, food and community resources in a safe, respectful and inclusive manner.
Additional Information:	

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

In December of 2017, the County had to stop using the then-existing family shelter. County staff has been working since that time to find a suitable replacement site. In the interim, County staff has worked with the County's shelter services provider to house families as quickly as possible and opened an interim housing site to help with unmet needs.

Catholic Charities of the Diocese of Santa Rosa (Catholic Charities), currently operates two houses, collectively known as the Rainbow Houses, as transitional housing for young women with children. They approached the County about possible alternative uses for those sites and expressed interest in using one of the houses as a family shelter.

The purpose of this Agreement is to fund the operations of a family shelter run by Catholic Charities to provide families shelter, food, and community resources in a safe, respectful, and inclusive manner seven days per week and 365 days per year. The shelter has 27 beds (seven units) available for families. This Agreement will fund case management services and shelter operations.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Ben Guerrieri