



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 4/9/2019

Agenda Placement: 6F

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors

FROM: JoAnn Melgar for Jennifer Yasumoto - Director
Health & Human Services Administration

REPORT BY: JoAnn Melgar, Staff Services Analyst II - 707-253-4722

SUBJECT: Amendment No. 1 to Agreement No. 180189B with Workforce Alliance of the North Bay, a Joint Powers Agency (One-Stop Career Center Operations and Workforce Innovation and Opportunities Act)

RECOMMENDATION

Director of Health and Human Services requests approval of and authorization for the Chair to sign Amendment No. 1 to revenue Agreement No. 180189B with Workforce Alliance of the North Bay (WANB), a Joint Powers Agency, decreasing the amount by \$163,219 for a new maximum of \$631,683, amending Exhibit A Scope of Work, Exhibit B Compensation, and Exhibit D Requirements, for the term July 1, 2018 through June 30, 2019, to provide One-Stop Career Center Operations and Workforce Innovation and Opportunities Act (WIOA) Adult, Dislocated Worker and Youth program services.

EXECUTIVE SUMMARY

This Board approved the revenue agreement with Workforce Alliance of the North Bay, a Joint Powers Agency (WANB) on December 5, 2017. The purpose of this amendment is to:

1. Decrease the total revenue by \$163,219 for a new maximum of \$631,683 for the term July 1, 2018 through June 30, 2019;
2. Amend Exhibit A to reduce the participant enrollment and performance goals due to a \$108,666 decrease in funding;
3. Amend Exhibit A to decrease one-time funding to provide industry sector services and an equipment purchase for a CalJOBS system enhancement in the amount of \$54,553;
4. Amend Exhibit B to reflect the decreased program and equipment purchase funding ;and
5. Amend Exhibit D to include language required by the Department of Labor in regards to nondiscrimination and equal opportunity. to provide One-Stop Career Center Operations and Workforce Innovation and Opportunities Act (WIOA) Adult, Dislocated Worker and Youth program services.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Health & Human Services Self Sufficiency Services.
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	Napa County previously received funding from the State of California for Workforce Investment and Opportunity Act (WIOA). Beginning on July 1st, 2016, Napa County was combined with Marin, Lake, and Mendocino Counties to form one region for WIOA. This region is now governed by the Workforce Alliance of the North Bay, which receives funding from the State of California and subcontracts for One-Stop services. This agreement is necessary to receive funding for Napa County WIOA services.
Is the general fund affected?	No
Future fiscal impact:	This contract is subject to auto-renewal provisions and revenue will be budgeted accordingly in future fiscal years.
Consequences if not approved:	If this contract is not approved, Napa County will be unable to provide and be reimbursed for WIOA and One-Stop services.
Additional Information:	

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

In January 2017 and March 2017, the Workforce Alliance of the North Bay, a Joint Powers Agency (WANB) released RFP's for One Stop Operators (OSO) and Career Services Providers (CSP) in Napa County. Napa County Health and Human Services Agency (HHSA), Self-Sufficiency Services Division (SSSD) received approval from the WANB for its proposals to provide OSO and CSP services. This agreement sets forth the respective responsibilities of the WANB and the SSSD to provide services to adults, dislocated workers and youth. Services provided to adults include career counseling, assessments, job training and job placement. This funding also allows HHSA to serve youth between the ages of 14-24 by providing them with:

1. an objective assessment of academic levels, skill levels, and individualized service needs;
2. vocational skills training;
3. the development of service strategies that identify employment goals; and
4. preparation for post-secondary educational opportunities including preparation for unsubsidized

employment opportunities.

This agreement also provides funds for Rapid Response services to expedite outreach to those businesses that are closing or laying off a majority of their employees. This includes conducting on-site interviews with employers, affected employees, and the local community, with the consent of the employer. In addition, a process will be implemented for connecting Rapid Response client employees to the One-Stop Career Center.

This amendment allows the County to continue to provide WIOA program services to adults, dislocated workers and youth. This includes providing laid off, unemployed and underemployed adults with services such as career counseling, assessments, job training and job placement. It also allows us to serve youth between the ages of 14-24, providing 1) objective assessment of academic levels, skill levels, and service needs of each participant; 2) vocational skills training, the development of service strategies which identify employment goals, and 3) the preparation for post-secondary educational opportunities including the preparation for unsubsidized employment opportunities. This agreement also provides funds for Rapid Response services, enabling staff to reach out to those businesses who are closing or laying off a majority of their employees and expediting the services available to this population.

This amendment also decreases the amount of funding by \$163,219 for a total maximum amount of \$631,683. This decrease correlates to an 11% decrease in the number of participants served. SSSD has been able to expand services to this population with other funding sources such as CalFresh Employment and Training (CFET) and continues to serve the community with career basic services at the One Stop, as well as serve those eligible to be enrolled in Individualized career services.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Ben Guerrieri