



A Tradition of Stewardship  
A Commitment to Service

Agenda Date: 4/9/2019

Agenda Placement: 6E

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

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**TO:** Board of Supervisors

**FROM:** JoAnn Melgar for Jennifer Yasumoto - Director  
Health & Human Services Administration

**REPORT BY:** JoAnn Melgar, Staff Services Analyst II - 707-253-4722

**SUBJECT:** Amendment No. 1 to Revenue Agreement with the California Department of Public Health  
(Comprehensive Public Health Preparedness)

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### **RECOMMENDATION**

Director of Health and Human Services requests approval of and authorization for the Chair to sign Amendment No. 1 to Revenue Agreement No. 180026B with the California Department of Public Health revising Exhibit B: Budget, and replacing Exhibit B - Attachment 1 with no change to the contract maximum for the term July 1, 2017 through June 30, 2022 to develop and maintain preparedness for pandemic influenza and public health emergencies.

### **EXECUTIVE SUMMARY**

The California Department of Public Health (CDPH) provides counties with funding for the Public Health Emergency Preparedness (PHEP) Program, the Hospital Preparedness Program (HPP), and State General Fund (SGF) Pandemic Influenza (Pan Flu) to develop and maintain preparedness for pandemic influenza and public health emergencies and to enable health care facilities within counties to develop and maintain disaster preparedness. These funds are passed through to local health jurisdictions via a Comprehensive Agreement. The purpose of these funds is to improve and enhance our local health jurisdiction's preparedness for and response to all hazards, bioterrorism, outbreaks of infectious diseases and other public health threats and emergencies.

Approval of the recommended amendment to incorporate a revised budget will enable Napa County to better complete services outlined in the Scope of Work during the term of this Agreement, July 1, 2017 through June 30, 2022. This amendment will revise Exhibit B to shift funds between categories as follows: decrease in salary; increase in operating costs; increase in travel costs; decrease in subcontracts; and, an increase in indirect costs. In addition this amendment will replace Exhibit B - Attachment 1 (Napa County Budget Cost Sheet, Years 1-5) in its entirety to with a new Exhibit B - Attachment 1 to reflect the new budget.

The contract maximum is unchanged; the maximum combined allocation over the term of this Agreement is \$1,946,915.

### **FISCAL IMPACT**

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Health & Human Services Public Health
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	Approval of the recommended amendment to the revenue agreement is discretionary in that the County is not required to perform these services nor receive this funding. However, approval of the amendment will enable the County to utilize available funding to develop and maintain an effective public health emergency preparedness program.
Is the general fund affected?	No
Future fiscal impact:	This revenue agreement terminates June 30, 2022. It is included in the approved Fiscal Year 2018-2019 budget and future fiscal years will be budgeted accordingly.
Consequences if not approved:	Approval of the recommended amendment will enable Napa County to make the best use of the allocations by shifting funds between categories to line up with services in the Scope of Work.
Additional Information:	

### **ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

### **BACKGROUND AND DISCUSSION**

The California Department of Public Health (CDPH) provides counties with funding for the Public Health Emergency Preparedness (PHEP) Program, the Hospital Preparedness Program (HPP), and State General Fund (SGF) Pandemic Influenza (Pan Flu) to develop and maintain preparedness for pandemic influenza and public health emergencies and to enable health care facilities within counties to develop and maintain disaster preparedness. These funds are passed through to local health jurisdictions via a Comprehensive Agreement.

The purpose of these funds is to improve and enhance our local health jurisdiction's preparedness for and response to all hazards, bioterrorism, outbreaks of infectious diseases and other public health threats and emergencies. Part of the funds pay for some staff salaries; staff plan, execute and/or coordinate emergency preparedness (EP) exercises/drills, and trainings. Funds are also used to purchase equipment for medical surges, redundant communications, etc.

Napa County Health and Human Services Agency (HHS) uses these funds to develop and maintain public health disaster preparedness, including but not limited to creating and/or updating the Emergency Operations Plan and all of its annexes. For HPP funds, HHS serves as the fiscal agent for hospitals and supporting health care systems to deliver coordinated and effective care to victims of natural or man-made disasters and other public health emergencies. HHS uses the Pandemic Influenza Funds (Pan Flu) funds to develop and maintain preparedness for pandemic influenza events including enhancing/updating the operational pandemic influenza response plan.

Approval of the recommended amendment to incorporate a revised budget will enable Napa County to better complete services outlined in the Scope of Work during the term of this Agreement, July 1, 2017 through June 30, 2022. The contract maximum is unchanged; the maximum combined allocation over the term of this Agreement is \$1,946,915.

### **SUPPORTING DOCUMENTS**

None

CEO Recommendation: Approve

Reviewed By: Ben Guerrieri