



A Tradition of Stewardship  
A Commitment to Service

Agenda Date: 4/9/2019

Agenda Placement: 6C

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

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**TO:** Board of Supervisors

**FROM:** JoAnn Melgar for Jennifer Yasumoto - Director  
Health & Human Services Administration

**REPORT BY:** Shelli Brobst, Contracts Manager - 253-4720

**SUBJECT:** Amendment No. 1 to Revenue Agreement with Department of Public Health (AIDS Drug Assistance Program)

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### **RECOMMENDATION**

Director of Health and Human Services requests approval of and authorization for the Chair to reapprove Amendment No. 1 to Revenue Agreement No. 170823B with the California Department of Public Health previously approved by the Board on January 15, 2019 for the term July 1, 2016 through June 30, 2020 with revised Exhibits for Exhibit F and G to remove erroneous references to HIPAA for the AIDS Drug Assistance Program (ADAP).

### **EXECUTIVE SUMMARY**

On January 15, 2019, the Board approved Amendment No. 1 to this Agreement that formally noticed the County of additional program requirements for the AIDS Drug Assistance Program, including the addition of Pre-Exposure Prophylaxis (PrEP) Assistance Program enrollment services. The Amendment also extended the term until June 30, 2020, and strengthened the requirements and deliverables to ensure access to services and site monitoring. There is no maximum amount to this Agreement because funding is based solely on usage.

The purpose of today's requested action is to approve substitution of erroneous Exhibits F and G with revised Exhibits F and G removing all HIPAA references. With the exception of the removal of the HIPAA language, all other terms of Amendment No. 1 that the Board approved on January 15, 2019 remain unchanged.

The State has not yet executed Amendment No. 1 to this Agreement and has simply requested that the erroneous Exhibits be removed and replaced.

### **FISCAL IMPACT**

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Health & Human Services Self Sufficiency Services
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	This action is discretionary in that the County of Napa is not required to run the AIDS Drug Assistance Program (ADAP). However, the services benefit members of the community by assisting them obtain necessary medications at a reduced cost.
Is the general fund affected?	No
Future fiscal impact:	This program will continue until June 30, 2020.
Consequences if not approved:	If this action is not approved, Napa County would need to discontinue providing services to persons eligible to ADAP. Members of the community eligible under this program would no longer have access to medications at a reduced cost.

Additional Information:

### **ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

### **BACKGROUND AND DISCUSSION**

Currently, the County is under a multi-year revenue agreement (Napa County Agreement No. 170823B) with the California Department of Public Health (DPH) for the AIDS Drug Assistance program (ADAP), which this Board approved on April 4, 2017. Funding from the DPH is used to assist the County with administrative costs associated with the enrollment, screening and recertification of AIDS Drug Assistance Program (ADAP) clients.

ADAP assists patients with HIV/AIDS to obtain necessary medications at a reduced cost. A patient's eligibility for this program is based upon reported income and associated financial hardship. Once the determination has been made that a patient is eligible for the ADAP program, he/she is referred to a local pharmacy that participates in the program administered by the California State Department of Health Services.

ADAP is administered by the County's Health and Human Services Agency's Self-Sufficiency Division. Currently 32 ADAP cases are managed by a staff person who spends approximately 60 hours per month conducting intake and maintenance of all cases. Case maintenance includes annual program renewal, documentation of changes in the client's circumstances such as changes in income, obtaining lab results from the client's medical provider every six months, and entering the client's lab results at a designated website. The worker assigned to ADAP cases also intervenes with pharmacies and medical providers on the client's behalf as needed.

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### **SUPPORTING DOCUMENTS**

None

CEO Recommendation: Approve

Reviewed By: Ben Guerrieri