



A Tradition of Stewardship  
A Commitment to Service

Agenda Date: 4/9/2019  
Agenda Placement: 10A

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

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**TO:** Board of Supervisors  
**FROM:** Jose Luis Valdez for Minh Tran - County Executive Officer  
County Executive Office  
**REPORT BY:** Barbara Fultz, Administrative Support Tech - (707) 253-4595  
**SUBJECT:** Appointment to the Napa County Veterans' Commission

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### **RECOMMENDATION**

County Executive Officer requests the Board appoint two of the following applicants to fill two At Large vacancies with terms to commence immediately, with one term expiring on March 20, 2020 and the other expiring on March 20, 2022 to the Napa County Veterans' Commission:

#### Name

Ronald Ernst

Larry Glenn

Jonathan Karpuk\*

Joel Levitt\*

\*Recommended by the Veterans' Commission Ad Hoc Committee

### **EXECUTIVE SUMMARY**

There are currently two openings on the Napa County Veterans' Commission due to resignations. The County Executive Office advertised the openings and received four appointment requests from Ronald Ernst, Larry Glenn, Jonathan Karpuk, and Joel Levitt (recommendation letter attached).

### **PROCEDURAL REQUIREMENTS**

1. Staff reports.
2. Public comments.
3. Motion, second, discussion and vote on the item.

### **FISCAL IMPACT**

Is there a Fiscal Impact?                      No

### **ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

### **BACKGROUND AND DISCUSSION**

On January 30, 2018 the Board of Supervisors adopted Resolution No. 2018-16 creating the Napa County Veterans' Commission.

The purpose of the Commission is to serve as an advocate for people who have served in the Military ("Veterans") and their families by helping them to maintain a good quality of life and to remain independent by increasing awareness of the issues facing Veterans in Napa County and by influencing public policy through regular reports to the Board of Supervisors. The Commission educates and raises awareness of the public, county staff and the County Board of Supervisors regarding issues affecting Veterans and their families, including, but not limited to, Veterans' physical and mental health, transportation, benefits, and ways to generally improve the lives of Veterans. Further, the Veterans' Commission makes recommendations to the Board of Supervisor's Legislative Subcommittee regarding needed changes in State law for incorporation into the County's legislative platform.

In order to achieve its general purpose, the Commission shall, among other things:

- a. Study, investigate and research Veterans' matters in Napa county and surrounding counties so that services to Veterans can be coordinated and maximized;
- b. Review annually the status of Veterans' benefits and services;
- c. Submit recommendations to the Board of Supervisors regarding programs, plans, goals, policy, and procedures dealing with Veterans' services;
- d. Submit annually a strategic plan outlining focus areas for the subsequent year; and
- e. Assist where needed in Veterans' observance days during the year.

The Veterans' Commission shall be comprised of nine individuals as follows: A minimum of five Veterans serving on the Commission and four representatives from the community who fulfill any the of following categories: they are local Veterans, local family members of Veterans, and members of local organizations serving the needs of Veterans. Commissioners shall serve four-year terms.

On March 26, 2019 the Board adopted Resolution No. 2019-44 amending the bylaws to revise the language to reflect that the Commission serves as an advocate for Veterans, not spelled out in the original bylaws. The amendment eliminates the Supervisorial District residency requirement allowing applicants to be ranked

according to merit and needs of the Commission, rather than residency, and eliminates the verbiage relating to the startup of the Commission. The amendment also changes the Conduct of Meetings/Order of Business to include:

- | Veterans Service Officer Report;
- | Veterans Service Office Staff Report;
- | Standing Committees Reports; and
- | Commissioner's Report

On January 15, 2019 an Ad Hoc committee established by the Veterans' Commission met to review applications for the two current At Large openings on the Veterans' Commission. On January 23, 2019 the Veterans' Commission voted unanimously to accept the recommendations of the Ad Hoc committee. On February 8, 2019 the Veterans' Commission sent their recommendations to the Board of Supervisors. Staff requests the Board accept the recommendations of the Veterans' Commission to appoint Jonathan Karpuk and Joel Levitt to fill the two At Large openings on the Veterans' Commission.

#### **SUPPORTING DOCUMENTS**

- A . Ronald Ernst Application
- B . Larry Glenn Application
- C . Jonathan Karpuk Application
- D . Joel Levitt Application
- E . Recommendation Letter 2/8/2019
- F . Timeline

CEO Recommendation: Approve

Reviewed By: Molly Rattigan